

SAINIK SCHOOL SUJANPUR TIRA

Tele : 01972-272024

No: SSST /QM /AV EQUIPMENTS /2021-22 Date _____

Cost of the form Rs. 500 /- paid vide Cheque/ DD No. _____ dated _____

Earnest Money Rs 2000 /- paid vide DD No. _____ dated _____

**TENDER FORM FOR SUPPLY OF AUDIO VISUAL EQUIPMENTS
AND PA SYSTEM FOR THE PERIOD FROM 01 MAY 2021 TO 30 APR 2022**

(Any alteration / addition made in the tender form will make it null and void)

1. Sealed tenders are invited from agencies of good repute having sound financial background and experience, by **1700 hrs on 06 April 2021**, for supply of Audio Visual Equipments and Hiring of PA System from **01 May 2021 to 30 Apr 2022 :-**

2. Tender forms are available at school office on payment of **Rs.500/-** (non-refundable) through **PNB/SBI/CANARA DEMAND DRAFT** in favour of **PRINCIPAL, SAINIK SCHOOL SUJANPUR TIRA**, payable at Sujanpur Tira, up to **1700 hrs on 06 April 2021**. Earnest money of **Rs 2000/-** in the form of Demand Draft, refundable on finalisation of tender, in favour of Principal Sainik School Sujanpur Tira, as mentioned above, is to be remitted along with filled-in tender form. Photocopy of Money Receipt issued by the School, vide which the tender form was purchased, shall also be attached with the filled in Tender Form for verification. In case the tender form is down loaded from the School website, received by post, or by any other means, it shall accompany two separate demand drafts for **Rs.500/-** (non-refundable amount towards the cost of the form) and **Rs.2,000 /-** (towards EMD). In case, cost of tender form, and /or EMD is not deposited, the tender will be summarily rejected and the draft accompanying the tender form shall be forfeited. Tenders will be opened at **1000 hrs on 08 April 2021** in presence of the bidders / authorized agents, in the School premises. **Principal reserves the right to accept or reject any or all tenders without assigning reasons thereof.**

3. **TERMS AND CONDITIONS.**

(a) The rates quoted should be for good quality, Grade- I items. Rates quoted shall be inclusive of all charges, tax including VAT, for service at the school salon on stipulated dates & timing. Separate rates shall be quoted for all categories as given in paragraph 4 below.

(b) The contract shall be for the period from **01 May 21 to 30 Apr 22**. However, it will come in to effect from the date of actual issue of orders. The firm must quote IT, Sales Tax, CST, HPST registration numbers, TIN, as applicable and attach documentary proof for the same along with the tender papers.

(c) The bidder is to note that once contract is finalized, after due negotiations of rates, has to deposit 5% of total cost of indented items as security amount in the form of DD, before the indent for supply is placed if desired by the school . In case the approved bidder fails to deposit security money by the due date, the EMD will stand forfeited and he has no further claim of the contract and forfeited amount.

(d) Items will be supplied as per the indent with in stipulated time mentioned in the indent form. Inferior and sub-standard quality of items will not be accepted. Substitute items if supplied, will not be accepted. Items supplied must be of latest make and a certificate covering guarantee period / maintenance, be submitted during the installation.

(e) Request for enhancement of contract rates under any circumstances, will not be considered, once the rates are finalized. Hence, the bidder is to quote rates accordingly, keeping the market factors in mind. The market standing of the contractor in terms of permanent shop, infrastructure, financial soundness, previous service to the school, etc. shall be verified before award of the contract.

(f) Payment will be made by crossed cheque only, once in a month on submission of the corrected and verified bill through the staff in charge, for total number of haircuts actually given to the students. Payment will be made within a month from the date of the receipt of the corrected bill. **TDS will be deducted** from each payment, where applicable, as per latest Income Tax Rules. No advance payment is permissible. However, for services rendered to the staff, approved charges may be collected from the member of the staff, directly.

(g) **Liquidated Damages:** The school may also deduct from the SELLER as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered stores/services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores.

(h) In the event of irregular or failure of adherence to service schedule on the stipulated date and time, or rejection of the service, and if no satisfactory remedial action is accomplished within seven (07) days of demand, the school is at liberty to get the required services from the local market without prejudice. The excess cost paid over and above the contract rate of such services locally availed, inclusive of charges and departmental charges will be recoverable from amount due to be paid to the service provider by way of redemption of monthly bill or from the security deposit. In addition, a penalty to the extent of Rs.100/- will be imposed for any day during the month if the Principal, Sainik School, Sujapur Tira is convinced that the failure in meeting the demand either in part or full is due to the carelessness or negligence of the service provider.

(i) All supplies will be subject to approval by the Principal, Sainik School, Sujapur Tira or by a representative appointed by him before they are finally accepted / or any payment made. Supply will be delivered at school premises at the cost of the contractor and when needed and where applicable, will be compared with the brand / sample already obtained, and inspected. Damaged or inferior items will have to be replaced by the contractor at his cost.

(j) Inability on the part of the contractor, to continue with the contract any time during the approved tenure will be liable to forfeiture of the entire security amount deposited with the school, without any notice and the contract shall be awarded to the next agency, without any prejudice.

(k) In case of any dispute, the decision of the Principal, Sainik School Sujanpur Tira shall be final which will be disposed off with in the Hamirpur court jurisdiction only.

(l) The sealed envelope of the tender paper of services will be stipulated with the category for which the tender is submitted i.e. '**TENDER FOR SUPPLY OF AUDIO VISUAL EQUIPMENTS AND HIRING OF PA SYSTEM** for **2021-2022.**

4. **SPECIFICATIONS OF AUDIO VISUAL EQUIPMENTS TO BE SUPPLIED**

Ser.	Items	Make	Qty.	Rate
(a)	Amplifier	Ahuja 1000w	01	
(b)	Microphone PRO 2200 SC	Ahuja	03	
(c)	Microphone Leads 10mtrs		06	
(d)	Mike Stand standard size		03	
(e)	Screw Driver set		01	
(f)	Solder wire 250 gm		01	
(g)	Coil for Horn)		05	
(h)	Hiring charges for PA System for School functions			

5. The above mentioned details with terms and conditions from Sl. No 1 to 3 (l) have been read and understood by me/us and I/we express my /our acceptance towards them same.

Signature of the Bidder.

Name: _____

Address _____

Tel : _____

E-mail (if any) : _____

Enclosed Demand Draft for

(a) Rs.500/- towards cost , and / or

(b) For Rs. 2,000/- as EMD along with this Tender Form.

(Tick / Strike out as applicable)

To

The Principal,
Sainik School,
Sujanpur Tira-176110
Distt. Hamirpur (HP)