

SAINIK SCHOOL SUJANPUR TIRA

Tele : 01972-272024

No: SSST /SKILL LABOURS-POOL 2021-22 Date _____

Cost of the form Rs. 500/- paid vide DD No. _____ dated _____

Earnest Money Rs.2000 /- paid vide DD No. _____ dated _____

**TENDER FORM FOR HIRING OF SKILLED LABOURS FOR SWIMMING
POOL FOR THE PERIOD FROM 01 May 2021 TO 30 APR 2022**

(Any alteration / addition made in the tender form will make it null and void)

1. Sealed tenders are invited from agencies of good repute having sound financial background and experience, by **1700 hrs on 06 April 2021**, for provisioning of skilled/semi skilled labours for School swimming pool purely on contractual basis from **01 May 2021 to 30 Apr 2022**.

2. Tender forms are available at school office on payment of **Rs 500/-** (non-refundable) through **PNB/SBI/CANARA DEMAND DRAFT** in favour of **PRINCIPAL, SAINIK SCHOOL SUJANPUR TIRA**, payable at Sujapur Tira, up to **1700 hrs on 06 April 2021**. Earnest money of **Rs 2000/-** in the form of Demand Draft, refundable on finalization of tender, in favour of Principal Sainik School Sujapur Tira, as mentioned above, is to be remitted along with filled-in tender form. Photocopy of Money Receipt issued by the School, vide which the tender form was purchased, shall also be attached with the filled in Tender Form for verification. In case the tender form is down loaded from the School website, received by post, or by any other means, it shall accompany two separate demand drafts for **Rs 500/-** (non-refundable amount towards the cost of the form) and **Rs 2000 /-** (towards EMD). In case, cost of tender form, and /or EMD is not deposited, the tender will be summarily rejected and the draft accompanying the tender form shall be forfeited. Tenders will be opened at **1000 hrs on 08 April 2021** in presence of the bidders/authorized agents, in the School premises. **Principal reserves the right to accept or reject any or all tenders without assigning reasons thereof.**

3. **TERMS AND CONDITIONS FOR HIRING OF SKILLED /SEMI SKILLED LABOURS FOR SWIMMING POOL**

(a) The tenderer shall be able to employ two (02) life Guards and Two (02) skilled labours for maintenance and operation of the pool in the school at the discretion of the Principal, Sainik School, Sujapur Tira. The labours so employed in the school should be properly trained, who would be able to discharges duties in a manner befitting this prestigious residential educational institute. The tenderer is a quote monthly rates to be paid by the school per labour for 8 hours duty per day.

- (b) The tenderer is to quote the age, qualification, experience etc of the labours he intends to employ in the school. The school is at liberty to regulate the number of such personnel in a month, owing to various contingencies and requirements. The tenderer is also to quote the facilities such as EPF & other facilities being provided to the employed labours by the firm and provide necessary documents to this effect
- (c) The contract shall be for the period from **01 May 2021 to 30 April 2022.** However, it will come in the effect from the date of actual issue of order. The firm must quote IT, GST, CST,HPST registration numbers, TIN, as applicable and attach documentary proof for the same along with the tender papers.
- (d) The bidder is to note that once contract is finalized, after the negotiations of rates, has to deposit Rs. 25.000/-as security amount in the form of DD, before the indent for award of work is placed, if sought for by the school. In case the approved bidder fails to deposit security money by the due date, the EMD will stand forfeited and he has no further claim of the contract and forfeited amount. Oct to March. The contractor will ensure that his labours are always properly and adequately dressed.
- (e) The contractor is to note that EPF and other charges deducted from their staff should be paid immediately after contract period is over or else the refundable security amount will be with-held. It shall be the sole responsibility of the contractor to meet , handle and settle all the demands , claims, liabilities, complaints, grievances and dispute of his employees engaged by him for the purpose of executing and administrating all the contractor job.
- (f) The contractor/ labour will not entertain or bring any person not employed by the school in the complex.
- (g) The hygiene, upkeep and cleanliness of the swimming pool will be contractor's responsibility.
- (h) Services will be provided as per the indent stipulated time mentioned in the work order. Collection of work order from the school is the responsibility of the service provider.
- (j) The labours employed by the contractor will meticulously follow the daily schedule drawn by the school and also the standard of maintenance/ operation laid down for the swimming pool. Replacement of any such labour, during the approved period of contract shall be meticulously ensured by the contractor.
- (k) Any alteration/deletion in whatever from to the swimming pool is not allowed. Cooking or lighting of fire in the pool premises is strictly prohibited.

(l) Request for enhancement of contract rates under any circumstances, will not be considered, once the rates are finalized. Hence, the bidder is to quote rates accordingly, keeping the market forces factor in mind. The market standing of the contractor in terms of permanent shop, infrastructure, financial soundness, previous service to the school, etc. shall be verified before award of the contract.

(m) Payment will be made by crossed cheque only, once in a month on submission of the corrected and verified bill through the staff in charge, for total number of actually given to the students. Payment will be made with in a month from the date of the receipt of the corrected bill. **TDS will be deducted** from each payment, where applicable, as per latest Income Tax Rules. No advance payment is permissible.

(n) In the event of unsatisfactory deployment or failure of deployment of skilled labours on the stipulated date and time or misbehavior by the deployed labours, the school is at liberty to deployed the required number of labours out of local resources without prejudice. The excess cost paid over and above the contract rate of such services locally availed, inclusive of charges and departmental charges will be recoverable from amount due to be paid to the service provider by way of redemption of monthly bill or from the security deposit. In addition, a penalty to the extent of Rs.100/- will be imposed for any day during the month if the Principal, Sainik School, Sujanpur Tira is convinced that the failure in meeting the demand either in part or full is due to the carelessness or negligence of the service provider.

(o) Inability on the part of the contractor, to continue with the contract any time during the approved tenure will be liable to forfeiture of the entire security amount deposited with the school, without any notice and the contract shall be awarded to the next agency, without any prejudice.

(p) In case of any dispute, the decision of the Principal, Sainik School Sujanpur Tira shall be final which will be disposed off with in the Hamirpur court jurisdiction only.

(q) The sealed envelope of the tender paper of items will be stipulated with the category for which the tender is submitted i.e. **TENDER HIRING OF SKILLED /SEMI SKILLED LABOURS FOR SWIMMING POOL _ for 2021-2022.**

(r) List of employees, employed by the contactor will be provided after finalization/ before commencement of the tender for issue of Security Passes.

(s) An agreement bond is to be executed on a non-judicial paper of Rs. 50/- value by the approved supplier/contract before placement of order.

(t) The Principal SSST reserves the right to fine upto Rs. 5000/- or terminate the contract in case of unsatisfactory services.

4. **DETAILS OF SKILLED/SEMI SKILLED LABOURS TO BE EMPLOYED FOR SWIMMING POOL**

<u>S.No</u>	<u>Name</u>	<u>Age</u>	<u>Qualification</u>	<u>Experience</u>
(a)	Life Guards (02)			
	(i)			
	(ii)			
(b)	Pool Maintainer/Operator (02)			
	(i)			
	(ii)			

5. **MONTHLY RATES TO BE PAID BY THE SCHOOL PER PERSON (FOR 08 HOURS DUTY PER DAY)** (To be quoted by the bidder)

(a) Life Guards : Rs. _____ per person/per month

(b) Pool Maintainer/Operator : Rs. _____ per person/per month

6. The above mentioned details with terms and conditions from Sl. No 1 to 3 (s) have been read and understood by me/us and I/we express my /our acceptance towards them same.

Signature of the Bidder.

Name: _____

Address _____

Tel : _____

E-mail (if any) : _____

Enclosed Demand Draft for

(a) Rs.300/- towards cost , and / or

(b) For Rs. 2000/- as EMD along with this Tender Form.

(Tick / Strike out as applicable)

To

The Principal,
Sainik School
Sujanpur Tira-176110
Distt. Hamirpur (HP)