

SAINIK SCHOOL SUJANPUR TIRA

Tele : 01972-272024

No: SSST /QM /Running of Wet Canteen /21-22 Date _____

Cost of the form Rs. 500/- paid vide Cheque/ DD No. _____ dated _____

Earnest Money Rs.2000/- paid vide DD No. _____ dated _____

TENDER FORM FOR RUNNING OF WET CANTEEN
FOR THE PERIOD FROM 01 MAY 2021 TO 30 APR 2022

(Any alteration / addition made in the tender form will make it null and void)

1. Sealed tenders are invited from agencies of good repute having sound financial background and experience, by **1700 hrs on 06 April 2021**, for Running of Wet Canteen from **01 May 2021 to 30 Apr 2022**.

2. Tender forms are available at school office on payment of **Rs 500/-** (non-refundable) through **PNB/SBI/CANARA DEMAND DRAFT** in favour of **PRINCIPAL, SAINIK SCHOOL SUJANPUR TIRA**, payable at Sujapur Tira, up to **1700 hrs on 06 April 2021**. Earnest money of **Rs 2000/-** in the form of Demand Draft, refundable on finalization of tender, in favour of Principal Sainik School Sujapur Tira, as mentioned above, is to be remitted along with filled-in tender form. Photocopy of Money Receipt issued by the School, vide which the tender form was purchased, shall also be attached with the filled in Tender Form for verification. In case the tender form is down loaded from the School website, received by post, or by any other means, it shall accompany two separate demand drafts for **Rs.500/-** (non-refundable amount towards the cost of the form) and **Rs.2000/-** (towards EMD). In case, cost of tender form, and /or EMD is not deposited, the tender will be summarily rejected and the draft accompanying the tender form shall be forfeited. Tenders will be opened at **1000 hrs on 08 April 2021** in presence of the bidders / authorized agents, in the School premises. **Principal reserves the right to accept or reject any or all tenders without assigning reasons thereof.**

3. **TERMS AND CONDITIONS**

(a) The rates quoted should be for high quality services/supplies inclusive of all charges, tax including VAT, for service at the school premises on stipulated dates & timing. Separate rates shall be quoted for all categories.

(b) The contract shall be for the period from **01 May 2021 to 30 Apr 2022**. However, it will come in to effect from the date of actual issue of orders. The firm must quote IT, Sales Tax, CST, PAN, TIN, as applicable and attach documentary proof for the same along with the tender papers. **The firm also obtain license/registration from health and family welfare department under the food safety and standard act 2006 for food safety and attach documentary proof with the tender papers, failing which tender will not be considered**

(b) Incomplete, illegible and over written tenders are likely to be rejected by the board of officers. Also, it is not mandatory on the part of Principal, Sainik School Sujanpur Tira to award contract to the agency / firm quoting the lowest. The decision of the Principal is final in case of acceptance / rejection of any tender depending on merit / quality and the factors in the interest of the school.

(c) The tenderer is to note that once contract is finalized, if necessary, after due negotiations of rates, has to deposit security amount of Rs. **10,000/-** in the form of DD, before the indent for services is placed.

(d) Services for approved list of items at nominal charges will be provided as per the roster regulated by the school from time to time. Also, personnel employed by the contractor will be required to undertake bulk orders from the School and members of the staff as and when required. Personnel employed by the contractor will meticulously follow the schedule and standards drawn by the school towards befitting the standards of Sainik School. Replacement of any such person, during the approved period of contract shall be meticulously ensured by the contractor.

(e) Wherever applicable, services shall be provided in the room allotted by the school. Any alteration /deletion in whatever form to the allotted accommodation is not allowed. Selling item at a higher rate than the approved rate is strictly prohibited. After due negotiations, approved rate list of items as decided by the school, shall be displayed in the Wet Canteen premises.

(f) Electrically charges will be levied as per the HP SEB rates /actual consumption and shop rent at the rate of Rs.3000/- per month. Contractor will pay Rs 500/-per month to school as a flat rate for water charges.

(g) Request for enhancement of contract rates under any circumstances, will not be considered, once the rates are finalized. Hence, the bidder is to quote rates accordingly, keeping the market forces factor in mind. The market standing of the contractor in terms of permanent shop, infrastructure, financial soundness, previous service to the school, etc. shall be verified before award of the contract.

(j) Payment will be made by crossed cheque only, once in a month on submission of the corrected and verified bill through the staff in charge, for total services actually given or the items actually received in good condition. Payment will be made with in a month from the date of the receipt of the corrected bill. **TDS will be deducted** from each payment, where applicable, as per latest Income Tax Rules. No advance payment is permissible.

(k) All items to be sold in the wet canteen will be subject to approval by the Principal, Sainik School, Sujanpur Tira or by a representative appointed by him before they are finally accepted. Inferior items will have to be replaced by the contractor at his cost.

(l) Inability on the part of the contractor, to continue with the contract any time during the approved tenure will be liable to forfeiture of the entire security amount deposited with the school, without any notice and the contract shall be awarded to the next agency, without any prejudice.

(m) In case of any dispute, the decision of the Principal, Sainik School Sujanpur Tira shall be final which will be disposed off with in the Hamirpur court jurisdiction only.

(n) The sealed envelope of the tender paper of items will be stipulated with the category for which the tender is submitted i.e. '**TENDER FOR RUNNING OF WET CANTEEN** for **2021-22.**

(n) List of employees, employed by the vender will be provided after finalization/before commencement of the tender for issue of Security Passes.

(o) An agreement bond is to be executed on a non-judicial paper of Rs.50/- value by the approved supplier/ contactor before placement of order.

(p) The Principal SSST reserves the right to fine upto Rs. 5000/- or terminate the contract in case of unsatisfactory services.

4. **SPECIFICATIONS OF RUNNING OF WET CANTEEN**

Ser	Particulars	A/U	Rate Tendered
(a)	Rasgulla	Kg	
(b)	Gulab Jamun		
(c)	Burfi Khoya		
(d)	Burfi Kajoo/Pista		
(e)	Laddu (small bundi)		
(f)	Khajur		
(g)	Beson Laddu		
(h)	Milk Cake		
(j)	Pakora with onion		
(k)	Khoya		
(l)	Samosa aloo matar	Nos	
(m)	Semian Namkeen	Kg	
(n)	Mutter Namkeen	Kg	
(o)	Milk Plain`	Ltr	
(p)	Milk Boiled with Sugar	200 ml	
(q)	Tea	Cup	
(r)	Coffee	Cup	
(s)	Cold Drinks Coke/Pepsi	Btl 300ml	
(t)	Soda Bisleri/Khara	Btl 300ml	
(u)	Pastry	Per pc	
(v)	Kachori	Per pc	

(w)	Maggi Noodles Cooked	Per pkt	
(x)	Veg Chowmein	Full Plate	
(y)	Masala Dosa	Per pc	
(z)	Veg Patties	Piece	
(aa)	Veg Burger	Piece	
(ab)	Idli & Sambhar	Per Plate	
(ac)	Ice Cream Amul	Cup 50ml / 100ml	
	(i) Pista		
	(ii) Vanila		
	(iii) Butter Scotch		
(ad)	Ice Cream brick	Per Brick	
(ae)	Fruit Juices (Mango, Apples & Pineapples, Orange)	Btl/ Tetra Pack	
(af)	Softy	Nos	
(ag)	Emrati	Kgs	
(ah)	Chana Bhatoora	Per Plate	
(aj)	Prantha Plain	Nos	
(ak)	Prantha Stuffed	Nos	

5. The above mentioned details with terms and conditions from Sl. No 1 to 3 (p) have been read and understood by me/us and I/we express my /our acceptance towards them same.

Signature of the Bidder.

Name: _____

Address _____

Tel : _____

E-mail (if any) : _____

Enclosed Demand Draft for

(a) Rs.500/- towards cost , and / or

**(b) For Rs. 2000/- as EMD along with
this Tender Form.**

(Tick / Strike out as applicable)

To

The Principal,
Sainik School
Sujanpur Tira-176110
Distt. Hamirpur (HP)