

**SAINIK SCHOOL SUJANPUR TIRA**

Tele: 01972-272024

No: SSST /QM /2020-2021

Date \_\_\_\_\_

Cost of the form Rs.500/- paid vide DD No. \_\_\_\_\_ dated \_\_\_\_\_

Earnest Money Rs.2,000/- paid vide DD No. \_\_\_\_\_ dated \_\_\_\_\_

**TENDER FORM FOR ITEMS TO BE PROCURED TO ARREST SPREAD OF COVID-19**

(Any alteration / addition made in the tender form will make it null and void)

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1. Sealed tenders are invited from agencies of good repute having sound financial background and experience, by 1700 hrs on 06 April 2021, for ITEMS TO BE PROCURED TO ARREST SPREAD OF COVID-19

2. Tender forms are available at school office on payment of **Rs 500/-** (non-refundable) through **PNB/SBI/CANARA DEMAND DRAFT** in favour of **PRINCIPAL, SAINIK SCHOOL SUJANPUR TIRA**, payable at Sujapur Tira, up to **1700 hrs on 06 April 2021**. Earnest money of **Rs. 2,000/-** in the form of Demand Draft, refundable on finalization of tender, in favour of Principal Sainik School Sujapur Tira, as mentioned above, is to be remitted along with filled-in tender form. Photocopy of Money Receipt issued by the School, vide which the tender form was purchased, shall also be attached with the filled in Tender Form for verification. In case the tender form is down loaded from the School website, received by post, or by any other means, it shall accompany two separate demand drafts for **Rs.500/-** (non-refundable amount towards the cost of the form) and **Rs. 2,000 /-** (towards EMD). In case, cost of tender form, and /or EMD is not deposited, the tender will be summarily rejected and the draft accompanying the tender form shall be forfeited. Tenders will be opened at **1000 hrs on 08 Apr 2021** in presence of the bidders / authorized agents, in the School premises. **Principal reserves the right to accept or reject any or all tenders without assigning reasons thereof.**

3. **TERMS AND CONDITIONS**

(a) The rates quoted should be for high quality services/supplies used inclusive of all taxes including GST, for supply at the school premises on stipulated date and timing. Separate rates shall be quoted for all categories.

(b) The contract shall be for the period of completion of the supply. However, it will come into effect from the date of actual issue of orders. The firm must quote IT, GST, PAN, TIN, as applicable contractor's license and attach documentary proof for the same along with the tender papers.

(c) Incomplete, illegible and over written tenders are likely to be rejected by the board of officers. Also, it is not mandatory on the part of Principal, Sainik School Sujapur Tira to award contract to the agency / firm quoting the lowest. The decision of the Principal based on recommendations of the board members is final in case of acceptance / rejection of any tender depending on merit / quality and the factors in the interest of the school.

(d) The bidder is to note that once contract is finalized, after due negotiations of rates, has to deposit 5% of total cost of indented items as Security Deposit in the form of DD before the indent for supply is placed. In case the approved bidder fails to deposit security money by the due date, the EMD will stand forfeited and he has no further claim of the contract and forfeited amount.

(e) Request for enhancement of contract rates under any circumstances, will not be considered, once the rates are finalized. Hence, the bidder is to quote rates accordingly, keeping the market force factor in mind. The market standing of the contractor in terms of permanent shop, infrastructure, financial soundness, previous service to the school,

(f) Payment will be made by crossed cheque only, on submission of the corrected and verified bill through the staff in charge after completion of the supply. Payment will be made within from the date of the receipt of the corrected bill. **TDS will be deducted** as per latest Govt. rules in vogue. No advance payment will be made.

(g) **Liquidated Damages:** The school may also be deduct from the SELLER as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered stores/services mentioned above for every week of delay or part of a week, subject to the maximum value of the liquidated damages being not higher than 10% of the value of delayed store..

(h) In the event of short supply or failure of supply on the stipulated date and time or rejection of the supply, the school is at liberty to purchase the indented items from the market without prejudice. The excess cost paid over and above the contract rate of such items locally purchased, inclusive of charges and departmental charges will be recoverable from amount due to be paid to the supplier/contractor by way of redemption of monthly bill or from the security deposit.

(i) All supplies will be subject to approval of the Principal, Sainik School Sujanpur Tira or by a representative appointed by him before they are finally accepted/ or any payment made. Supply will be delivered at school premises at the cost of the contractor. Damaged or inferior items will have to be replaced by the contractor at his cost.

(j) Inability on the part of the contractor, to continue with the contract any time during the approved tenure will be liable to forfeiture of the entire security amount deposited with the school without any notice and the contract shall be awarded to the next agency, without any prejudice.

(k) The School will not be held responsible for the postal/courier delay, if any, in the delivery of the documents or non-receipt of the same from the school office by the L-1 or his legal representative.

(m) In case of any dispute, the decision of the Principal, Sainik School Sujanpur Tira shall be final which will be disposed off within the Hamirpur court jurisdiction only.

(n)The sealed envelope of the tender paper of items will be stipulated with the category for which the tender is submitted i.e TENDER FOR **ITEMS TO BE PROCURED TO ARREST SPREAD OF COVID-19.**

**5. SPECIFICATIONS OF ITEMS TO BE PROCURED TO ARREST SPREAD OF COVID-19.( To be quoted by the tenderer)**

<u>Ser</u>	<u>Items</u>	<u>Specification/Item</u>	<u>Rate per unit</u>
1	Three Layer Mask	Ultrasonic	
2	Sanitization	Sodium Hypochlorite (NAOH) 10% (1.9) 1 Ltr NAOH and 9 Ltr water (05 Ltr Pack)	
3	Sanitizers	Chlorhexidine Gluconate and Ethyl alcohol (Antiseptic Solution) (05 Ltr Pack)	
4	Gloves	Disposable Gloves (5gm) ISO & CE Standard	
5	Hair Net (Caps)	Non Woven Disposable Cap	
6	Sanitization Pump	16 Ltrs	
7	Thermal Thermometer	Thermal	
8.	Hand Sanitizer	05 Ltr Pack	
9	Automatic/ hand free Sanitizer dispensers	HW 1101 08 ltrs capacity	
10.	Liquid Hand Wash Soap	01 Ltr Pack, 05 Ltr Pack	
11.	PPE Kit		
12.	Face Shield		
13.	Sanitizer Stand (Iron)		
14.	Hand Sanitizer	500 ml Bottle	

5. The above mentioned details with terms and conditions from Sl. No 1 to 3 (n) have been read and understood by me /us and I/ we express my /our acceptance towards them same

Signature of the Bidder.

**Enclosed Demand Draft for**

Name: \_\_\_\_\_

**(a) Rs. 500/- towards cost of the tender form**

Address \_\_\_\_\_

**(b) Rs. 2,000/- as EMD along with this tender form.**

Tel: \_\_\_\_\_

E-mail (if any): \_\_\_\_\_

To,  
The Principal,  
Sainik School  
Sujanpur Tira  
Dist. Hamirpur (HP)  
Pin Code -176110

