

PROSPECTUS-CUM-APPLICATION FORM



SAINIK SCHOOL

Sujanpur Tira, Distt. Hamirpur (HP) 176110

Phone: (01972) 272024, 272039, 272040

Fax : 01972-272907.

Our Bankers :

Punjab National Bank, Sujanpur Tira (HP) (Code 6670)

Canara Bank, Sujanpur Tira (HP) (Code 2558)

State Bank of India, Sujanpur Tira (HP) (Code 10726)

Last date for receipt of Applications	:	10 Dec 20.....
Date of Entrance Test	:

Cost : (including postal charges of Rs. 50/- & Rs. 100/- respectively)

	<u>At Counter</u>	<u>By Post</u>
(a) For GEN/DEF/EX-DEF Category	Rs.450/-	Rs.500/-
(b) For SC/ST Category	Rs.300/-	Rs.350/-

IMPORTANT NOTICE

1. Admission to Sainik School, Sujanpur Tira (HP) is based on merit. The School sponsors no Coaching Institute/Centre for preparation of candidates for admission test. Parents are advised to bring to the notice of Principal, Sainik School, Sujanpur Tira (HP) in writing the name of any person or school employee, who claims to influence the process of admission.
2. Parents are cautioned to ensure that all statements made by them in admission form and documents submitted in support thereof are genuine and correct. These are likely to be verified by School authorities from original sources. In case any statement/document is found incorrect at any stage, not only the concerned child is liable to be removed from the rolls of the School, the parents are also liable for prosecution under law of the land.
3. Please avoid unnecessary queries, which may result in disqualification of your child for admission to this School.
4. The applications received after last date will not be accepted under any circumstances.
5. Applications not accompanied by required valid documents or not duly completed in all respects will be summarily rejected.

SAINIK SCHOOL SUJANPUR TIRA (HP)

INTRODUCTION

1. Sainik Schools are residential schools for boys, providing Public School Education with Military bias. The schools are affiliated to Central Board of Secondary Education (CBSE), New Delhi.

AIM

2. The aim of Sainik Schools is to prepare boys academically, physically and mentally for entry into National Defence Academy, Khadakwasla and other walks of life. A sound character, team spirit, dedication to purpose, a patriotic outlook and the desire to serve the country are the qualities which are promoted by these schools.

LOCATION

3. Sainik School Sujanpur Tira is located in the historical town Sujanpur Tira, situated in the District HAMIRPUR (HP) at a distance of 24 kms from the district town. Sujanpur Tira is famous for its NARBADESHWAR Temple, which claims some of the good miniature paintings of Kangra Style.

4. The School is located on the western bank of the famous Chaugan in an area of land measuring 328 kanals and 18 Marla (approx 31.5 Acre).

OTHER SAINIK SCHOOLS -

5. There are total 24 Sainik Schools in India. The remaining Sainik Schools, which are functioning in other States and Union Territories are listed as under :-

- (i) Sainik School, Ambikapur (Chattisgarh)
- (ii) Sainik School, Amravathinagar, Coimbatore (Tamil Nadu)
- (iii) Sainik School, Balachadi, Jamnagar (Gujarat)
- (iv) Sainik School, Bhubaneshwar (Orissa)
- (v) Sainik School, Bijapur (Karnataka)
- (vi) Sainik School, Chittorgarh (Rajasthan)
- (vii) Sainik School, Ghorakhal (Uttaranchal)
- (viii) Sainik School, Goalpara (Assam)
- (ix) Sainik School, Gopalganj (Bihar)
- (x) Sainik School, Imphal (Manipur)
- (xi) Sainik School, Kapurthala (Punjab)
- (xii) Sainik School, Kazhakootam, Trivandrum (Kerala)
- (xiii) Sainik School, Korukonda, Vizianagaram (Andhra Pradesh)
- (xiv) Sainik School, Kudige (Karnataka)
- (xv) Sainik School, Kunjpura, Karnal (Haryana)
- (xvi) Sainik School, Nalanda (Bihar)
- (xvii) Sainik School, Nagrota (Jammu & Kashmir)
- (xviii) Sainik School, Punglawa (Nagaland)
- (xix) Sainik School, Purulia (West Bengal)
- (xx) Sainik School, Rewa (Madhya Pradesh)
- (xxi) Sainik School, Rewari (Haryana)
- (xxii) Sainik School, Satara (Maharashtra)
- (xxiii) Sainik School, Tilaiya (Jharkhand)

ADMINISTRATION

6. The administration of Sainik Schools is vested with Sainik Schools Society, New Delhi. Board of Governors under the Chairmanship of the Union Minister of Defence is the Chief Executive Body of Sainik Schools Society. The Chief Minister and the Education Minister of the state where the Sainik School is located are also the members of the Board of Governors.

7. There is a Local Board of Administration for each school with a senior Defence Service Officer of the rank of Maj Gen or above as its Chairman. The Local Board of Administration reviews the functioning of the school and advises the measures for improvement, if any, at regular interval.

8. Sainik School Sujapur Tira has six Houses – Jhelum, Ravi, Chenab, Yamuna, Satluj, and Beas. Each House functions under the supervision of a House Master and a Hostel Supdt. There exists a healthy competition among all Houses to excel in academics, sports, NCC and co-curricular activities.

9. The School Captain, an appointment of great responsibility, authority and honour, is nominated by the Principal to exercise general supervision over all boys and serves as a liaison between the staff and the students. The School Captain has a School Cadet Adjutant and House Captains to assist him.

STAFF

10. Each School has three Service Officers, namely, the Principal, the Headmaster and the Registrar deputed by the Ministry of Defence and qualified and experienced set of teaching and administrative staff. All the staff members are academically qualified and having proficiency in sports and ability to organize co-curricular activities. One JCO, one NCO, Two APTC/Physical Training Instructors are also deputed by the Ministry of Defence for NCC and Physical Training of the Cadets.

SCHOOL ACADEMIC YEAR

11. The academic year of the School is from 01 April to 31 March.

DAILY ROUTINE

12. Daily Routine programme is given at Appendix 'A'.

VACATIONS

13. The School will have approximately 70 days of vacations divided into two parts namely summer and winter vacations.

CURRICULUM

14. The Sainik School prepares boys for the following examinations :

(a) Union Public Service Commission Examination for admission to the National Defence Academy.

(b) All India Secondary School Examination (Class-X) leading to All India Senior School Certificate Examination (Class XII) conducted by Central Board of Secondary Education, New Delhi under the 10+2 scheme of education.

MEDIUM OF INSTRUCTION

15. The medium of instruction is ENGLISH with Hindi as compulsory subject upto AISSE (Class X). Other subjects being taught are English, Mathematics, General Science, Social Studies and Sanskrit. At 10+2 level, the School has Science stream with Physics, Chemistry, Biology/Computer Science, Mathematics and English.

CO-CURRICULAR ACTIVITIES

16. While greater emphasis is laid on the academic progress of the students, the School provides ample scope for development of their creative faculties and skill in Fine Arts, Craft and other hobbies.

17. Physical Training, Cross Country and Games – Hockey, Football, Volleyball, Basketball, Handball, and Athletics - are compulsory for boys.

NATIONAL CADET CORPS (NCC)

18. All the students except class XII are members of the Junior Division of the National Cadet Corps irrespective of their age. The cadets are required to attend Annual NCC Camps and Special Summer Camps for Rock Climbing, Advanced Leadership and other Adventure Courses like Water Sports and Trekking.

DRESS

19. Suitable dresses and uniforms befitting various occasions are prescribed in order to inculcate sense of oneness, discipline and dignity among the boys.

TEXT BOOKS & STATIONERY

20. Text Books and Stationery items will be provided to the students on payment by the School's Books & Stationery Store.

DISCIPLINE

21. Discipline, being the foundation of character, forms the basis of Sainik School education. Every student is, therefore, expected to abide by the code of conduct and behaviour throughout his stay in the School. The parents/guardians are called upon to co-operate with the School Administration in this regard.

VISIT OF PARENTS

22. Parents/Guardians are allowed to visit their wards on Second Sunday of each month between 0900 hrs to 1700 hrs. Visits on other days are NOT permitted. The parents of new entrants are permitted to visit on Second & Fourth Sunday of the month for first six months from their entry to School. However, the parents can visit the School for any special requirement with prior permission of the Principal.

PROMOTIONS

23. Criterion for re-admission to next class is securing a minimum of 50% aggregate marks in in-house and CBSE Board Examination.

DETENTIONS

24. Boys found persistently weak in studies and failing to make the grade in the Annual Examination are withdrawn from the School. Detentions may be permitted in respect of cadets upto Class VIII subject to the provision that this detention will be allowed only once in any class.

PPROGRESS REPORT

25. Boys are given periodical tests to assess their progress and the reports are sent to parents. Detailed reports are sent to the parents at the end of each term.

SCHOOL MAGAZINE

26. The School brings out its Newsletter “The Sujanian” half-yearly and Magazine “HIMSAINIK” yearly.

CASH & VALUABLES

27. Students are not allowed to keep cash and valuable items such as Gold Chains, Rings etc. in their possession. Students are required to open a saving account in Punjab National Bank situated in the Campus and excess cash should be deposited in bank, which may be withdrawn by student when in need. Money Orders addressed to the students are not accepted in the School.

OTHER FACILITIES :-

EXTRA COACHING

28. The school makes arrangements for extra coaching for weak students. Private tuition is NOT PERMITTED.

COMPUTER EDUCATION

29. The School has a well-equipped Computer Lab to provide work experience to all the cadets passing out from the School. The School has also introduced Computer Science as a subject at Senior Secondary Level.

LIBRARY

30. The School has a well-equipped computerized Library to cater for the varied interests of students. The school also subscribes to a large number of selected Periodicals, Journals and Newspapers.

CLUBS

31. Science Club, Music Club, Literary Club, Photography Club and GK Club are functioning presently in the School under the expert guidance of experienced teaching staff.

EDUCATIONAL TOURS

32. The School also arranges educational tours, under escort to places of historical and educational interests along with visits to military institutions as a regular feature of their training. There is an ample opportunity for senior boys to go on hikes and organize outdoor excursions and trekking during the course of their stay at the School.

SPORTS/GAMES

33. Well-equipped Gymnasium, Tennis Court, Squash Court, extensive playgrounds are available and School is fully equipped with sports kits for Football, Hockey, Volleyball, Basketball and Handball etc.

MEDICAL SERVICES

34. School has its own MI Room and a Nursing Assistant and Medical Attendant are looking after the preliminary medical problems. Apart from this, Govt. Hospital is in proximity to the School for serious illness. Part-time services of qualified doctor are available.

BANK FACILITY

35. Branch of Punjab National Bank is available in the School premises itself to facilitate the Cadets/Staff of the School.

36. All the parents of new entrants are required to open a bank account in the name of their ward with an initial deposit of Rs.2,000/- with PNB Branch at the school premises. The parents are required to maintain a bank account in the name of their ward with requisite deposit to meet the emergency/unexpected expenditure like traveling expenses, additional clothing, special medicines etc.

OTHER SERVICES

37. Apart from above, Washing Services, School Café and Barber Services, STD/PCO services are also available on nominal charges in the Campus.

CSD CANTEEN

38. The School runs its own CSD Canteen. The goods are procured from Canteen Stores Department to provide items on concessional rates to the cadets of the School.

ADMISSION CRITERIA

39. Admission to Sainik School is made strictly on the basis of the merit list prepared after All India Sainik Schools Entrance Examination, which consists of written test, interview and medical examination.

(a) **For Class VI, the written examination includes –**

(i)	Mathematical Knowledge Test	- 100 marks	} - Paper - I
(ii)	Language Ability Test	- 100 marks	
(iii)	Intelligence Test	- 100 marks	- Paper - II

Note : The candidate will have option of attempting the question paper either in HINDI, ENGLISH or any other official language recognized by Govt. of India for admission to this School.

(b) **For Class IX, the examination comprising the following subjects –**

(i)	(a) Mathematics	- 200 marks	} - Paper - I
	(b) Science	- 75 marks	
(ii)	(a) English	- 100 marks	} - Paper - II
	(b) Social Studies	- 75 marks	

Note : Medium for taking test for Class IX candidates is ENGLISH only.

40. Entrance Examination will be held on the same day all over the country except Sainik School, Nagrota (Jammu & Kashmir).

SYLLABUS

41. The syllabus for the Entrance Examination for admission in class VI and IX will be as prescribed by NCERT for CBSE of class V and VIII respectively.

MEDICAL EXAMINATION & INTERVIEW

42. In addition to 300 marks prescribed for written examination for Class VI and 450 marks for Class IX, an Interview will carry 50 marks for both classes. All candidates called for Interview shall be subjected to a Medical Examination by a Board consisting of Military or Civil Doctors.

43. Prior to admission, an appropriate number of candidates (approximately three times more than the seats to be filled) from amongst those who qualify in the entrance examination shall be called for Interview and Medical Examination (Details at Appendix 'L').

44. Keeping in view the number of vacancies, a final list of candidates will be drawn strictly in order of merit for admission.

AVAILABILITY OF QUESTION PAPERS

45. For information and reference old question papers can be obtained from the School Office on payment of Rs.25/-, if available. Any modification in the form and contents of the questions cannot be ruled out.

RESERVATION OF SEATS

46. The seats for admission to Sainik Schools are reserved as under:-

- | | |
|--|--------|
| (a) Scheduled Castes | : 15% |
| (b) Scheduled Tribes | : 7.5% |
| (c) Domicile of the state in which School is located | : 67% |
| (d) Children of defence personnel including Ex-servicemen. | : 25% |

ALLOTMENT OF SEATS

47. The reservation of seats is done under Rule 1.15 taking into consideration the reservation made in Rule 1.12, 1.13 and 1.14 of Sainik Schools Society Rules and Regulations. The hypothetical case of 100 seats are interpreted as under :-

- (a) The boys belonging to SC/ST will be admitted on the basis of Rule 1.13 i.e. 15% for SC and 7.5% for ST. Out of 100 seats, thus 15+8=23 will go to SC and ST.
- (b) The remaining qualified boys from home State will be arranged under List-A and vacancies of defence personnel and general category will be arranged in order of merit and allotted as per the reservation given in Rule 1.12 and 1.13.
- (c) List-B will be prepared in which all the boys left over from List-A and boys not belonging to the home state will be arranged in order of merit and sub allocation of defence and general category will be made under rules given in the Sainik Schools Society as follows :-

Example-

(i)	Total Seats	:	100
(ii)	SC 15% of 100	:	15
(iii)	ST 7.5% of 100	:	08
(iv)	Balance Seats		
	(i)-[(ii)+(iii)] or $100 - (15 + 8)$:	77

List-A

67% of 77 = 52

List-B

Distribution of remaining 25 seats (List of all left over students of List-A and all boys not belonging to home state)

(a)	Defence	:	25% of 52 = 13	(a)	Defence	25% of 25	= 6
(b)	General Category:	$52 - 13$	= 39	(b)	General Category :	$25 - 6$	= 19
(c)	Total	:	= 52	(c)	Total		= 25

Therefore, total allocation of seats out of 100 will be as under :-

SC	:	15
ST	:	08
Defence	:	19 (List-A 13 + List-B 06)
General	:	58 (List-A 39 + List-B 19)
Total	:	100

Note: In case a SC/ST candidate comes in the general merit on his own, he would be admitted against general seat and will not be adjusted against the reserved share of SC/ST seats.

ELIGIBILITY

48. (a) For Class VI: Candidates should be in the age group of 10-11 years as on 1st July of the admission year.
- (b) For Class IX: Candidates should be in the age group of 13-14 years as on 1st July of the admission year AND must be studying in Class VIII.

VACANCIES

49. Following number of vacancies are likely to be available for new admissions :
- | | | | |
|-----|----------|---|--|
| (a) | Class VI | : | 80 (Approx. – which can be increased or decreased) |
| (b) | Class IX | : | 10 (Approx. – which can be increased or decreased) |

EXAMINATION CENTRES

50. The Entrance Examination will be conducted at the following four centres and no request for change of Centre once allotted will be entertained:

- | | |
|-----------------------------------|------------|
| (a) Dharamsala | (b) Mandi |
| (c) Sainik School, Sujampur Tira. | (d) Shimla |

51. Besides this, any student who wishes to take the examination for admission to Sainik School Sujampur Tira (HP) at the examination centres of other Sainik Schools may opt the examination centre prescribed by that particular school.

PROOF OF AGE

52. Parents/Guardians are to forward proper birth certificate at the time of submission of application for Entrance Examination. The following procedure/criterion will be adopted for acceptance of proof of age :

- (a) **Boys who have previously attended Schools recognized by State/ICSE/CBSE** : Date of birth indicated in the Transfer Certificate issued by the previous school duly countersigned by the DEO/DPEO /Designated officer of CBSE/ICSE, should be enclosed.
- (b) In addition, an extract from the Registrar of Births & Deaths maintained by the concerned Municipal Committee/Board/ Corporation should be submitted by the parents/guardians before the boy is finally admitted in Sainik School. Date of birth given in these documents will only be accepted. Original document is required to be submitted before the boy is finally admitted in Sainik School.
- (c) **Boys whose parents are Defence/Ex-Defence Personnel** : Only the date of birth of the boy entered in the service documents maintained in the Record Office of respective services will be accepted. In case of children born after the individual's release/retirement from services sub-para (a)/(b) will apply.
- (d) Affidavits in support of Date of Birth without proper birth certificate will **NOT BE ACCEPTED**.
- (e) No subsequent change is permissible. The Principal may in specific cases, call upon parents to submit any additional document/declaration to verify the documents produced from the issuing authorities.
- (f) If it is found at any stage, i.e. at the time of Entrance Examination or after admission that the boy had appeared for a second time at the Entrance Examination or he has produced wrong proof of age, he will not be permitted to sit for the entrance Examination or will immediately be expelled from the School, as the case may be and the parents/guardians will be asked to pay the Scholarship amount received/to be received from the Government.

HOW TO APPLY

53. Application for Entrance Examination duly completed on the prescribed form as placed at Appendix 'Q' & 'R' to this Prospectus should reach the Principal, Sainik School, Distt. Hamirpur (HP) by 1700 hrs on or before the date indicated on the cover page of the Prospectus.

54. Please note that incomplete/incorrectly filled application forms or form without proper documents will be summarily "**REJECTED**".

DETAILED MARKS OF ENTRANCE EXAM

55. Parents/Legal Guardians can obtain detail of marks secured by their wards on payment of Rs.100/- Demand Draft along with their written request and a stamped self-addressed envelope to the Principal, Sainik School, Sujapur Tira (HP) after declaration of final result.

SCHOOL DUES

56. The summary of charges to be paid by the parents is given at Appendix 'B'. The detailed information is as under :

(a) **Tuition Fee** : To be payable in advance every year. The parents will be refunded the amount of Tuition Fee etc. corresponding to sum granted as Scholarship by the State/Centre Govt. **There will be an increase every year on total Tuition Fee, as per the direction of Sainik Schools Society, Ministry of Defence.**

(b) **Clothing Charges** : To be paid in advance at the time of admission by each student. The clothes supplied by the School are strictly meant for the students during their stay in the School and continue to be school property and have to be returned while leaving the school. The list of items to be provided by the School against Clothing Allowance is given at Appendix 'C'.

(c) **Personal Clothings** : A list of personal clothing to be provided by the Parents/Guardians at the time of admission of the boy as given at Appendix 'C'. NO EXPENDITURE ON EQUIPPING A BOY SHOULD BE INCURRED till he is finally called for admission and declared fit by the School Medical Board. The parents/guardians are to ensure that the boys are fully equipped with the items of their personal clothing and day-to-day requirements during every summer and winter vacations. All clothing provided by the parents/guardians must conform to school pattern, design and quality.

(d) **Caution Money** : It is collected only once at the time of admission from every student and is refunded when the boys leave the School after settlement of outstanding dues.

(e) **Pocket Money & Miscellaneous Charges** : Pocket Money & Incidental Charges are required to be paid every year, which are normally spent by the students on their toilet articles and miscellaneous expenses of Text Books and other amenities such as hot-water, washing services, barber services, tailor services, medicines etc.

(f) **Messing & Payment of Diet Money** : Food is cooked under scientific and hygienic conditions. The Cook House and the Dining Hall are fly proof. The School authorities periodically check preparation of food and the mess staff is medically examined every month. The parents are required to pay the diet money annually towards the messing of their wards. **The Diet Money increases every year as per Sainik Schools Society rules.**

(g) **Computer & Cable TV Charges** : It is charged annually from each student as per rates decided by the School.

(h) **CBSE/NDA Fee** : CBSE/NDA fee is charged for class IX, X & XII at the time of filling of application forms for appearing in Class X, XII and NDA Examinations.

(j) **Warder Charges** : Charged annually from each student as per rates decided by the School.

MODE OF PAYMENT OF SCHOOL DUES

57. The fee is to be paid in full by 15 July every year. However, the same can be remitted in two installments on approval of Principal in writing by 15 July and 30 September of the Academic Year.

58. The most satisfactory method of remitting school dues is by Demand Drafts of Canara Bank or Punjab National Bank or State Bank of India payable at Sujampur Tira, Distt. Hamirpur (HP). All remittances should be addressed and made in favour of **THE PRINCIPAL, SAINIK SCHOOL, SUJANPUR TIRA** (List of School Bankers is given at first page of the Prospectus) only. Payment of school dues to any staff member will be at the risk and responsibility of the parents. The fee can also be paid online for subsequent years through PNB.

59. Parents are advised to write **Name, Roll Number and Class** of the student on the reverse of the Bank Draft. No school dues will be accepted in cash. If any sum is required to be deposited in cash, proper official receipt should be obtained immediately after depositing the same.

SCHOLARSHIPS

60. A scholarship scheme has been instituted by the Govt. of Himachal Pradesh for award of Scholarship to deserving students of Himachal Pradesh domicile. The Ministry of Defence also grants scholarships to the wards of Service/Ex-Defence personnel. Details are as per Appendix 'D' attached.

61. Apart from this, Ministry of Defence grants an annual financial assistance to every student of Sainik School @ Rs.10000/- approximately, irrespective of income of the parents and category.

62. The award of scholarship assistance is subject to the decision of the scholarship granting authorities and school does not give any guarantee in this regard. When scholarship is not awarded/ sanctioned or is awarded/ sanctioned in part, it is adjusted for subsequent year fee. In case, the scholarship sanctioning authorities raise any objection/observation for payment of scholarship, the difference between school fees and the amount of scholarship awarded will be paid in lump sum by parents/guardians as and when asked by the school. If the full fee payee parents/guardians choose to pay the Tuition fee in installments, nominal additional charges will be levied. However, as and when the scholarship is sanctioned and the amount is received, the excess amount deposited will be refunded to the respective parents/guardians or adjusted towards subsequent year fee.

PARENTS/GUARDIAN'S BOND/AFFIDAVITS

63. The parents/guardians of every entrant to the Sainik School are required to execute a bond to the effect that his son/ward will adhere to the rules and regulations of the school as amended from time to time as Appendix 'H' or 'K' as is applicable.

64. The parents/guardians of recipient of the State or Central Govt. Scholarships, are required to execute a bond to the effect that if their son/ward does not appear in the competitive examination of Union Public Service Commission for the NDA or having taken the examination does not join the Academy if selected, he will refund to the Government concerned, the full amount of the scholarship received by the son/ward during his stay in the School. The same is also applicable, if he leaves the School at any intermediate stage without taking examination of Union Public Service Commission.

65. The parents of scholarship holder candidates are required to submit the following agreement bonds/affidavits on non-judicial stamp papers worth Rs.5/- each duly attested by the First Class Magistrate/ Executive Magistrate –

- (a) Domicile Affidavit as per Appendix ‘E’ (for Scholarship holders only).
- (b) Domicile Certificate as per Appendix ‘E-1’.
- (c) Affidavit of income as per Appendix ‘F’.
- (d) Agreement bond as per Appendix ‘G’.

66. The following documents are to be deposited at the time of admission by the parents/guardians:-

- (a) Information on Cadet as per Appendix ‘M’.
- (b) Authorization Certificate as per Appendix ‘N’.

67. In addition, the parents of the wards serving in Government Departments/Public Sector Undertakings/Private firms or drawing pensions - are required to submit the salary certificate/pension certificate from the Drawing & Disbursing Officer/agency as per the format given at Appendix ‘J’.

WITHDRAWALS

68. Boys are admitted to this School on the understanding that they remain in the School for the entire course. In case parents want to withdraw their son on any account including revision of fee/scholarship, they will have to pay the fee in accordance with school rules and the notice of withdrawals must be given in writing to the Principal, **two months before the commencement of the following term**. Failure to give notice will entail the forfeiture of Caution Money and other charges as per School rules.

69. Cadets who are in receipt of scholarship will be required to refund the complete amount of scholarship received before being allowed to leave the school on parents’ request.

70. Parents who want to withdraw their wards on their own after 30 September will be charged fee for the full academic session.

71. The Principal is empowered to order withdrawal of any student from the School on the following grounds and fees in case of such boys will not be refundable under any circumstances:-

- (a) On poor academic performance at the end of the year. Boys scoring less than 40% marks in each subject and less than 50% marks in aggregate in Class XI will be withdrawn from the School. Other classes are so far following CBSE norms.
- (b) For unauthorized/prolonged absence from the School.
- (c) On grounds of gross indiscipline and misconduct at any time without assigning any reason or giving any notice.
- (d) For non-payment of prescribed school dues in time.
- (e) On medical grounds, if the boy is found medically unfit for admission to NDA or for further continuance in the Sainik School.

ADMISSION TO NDA

72. All boys admitted to Sainik School, who are in receipt of any Govt. Scholarship including Defence Scholarship but excluding Merit Scholarship awarded by the Govt. of India will be required to avail all chances for the NDA Examination conducted by the UPSC. They will also be liable to appear for tests, interviews and medical examinations at the Service Selection Board or other Military Training Institution, to which they are asked to report. Failure to fulfill this liability or attempts to leave those institutions prematurely or willful attempts on the part of such boys to undertake this as a procedural formality only, if detected, will make the parents/guardians liable to refund the entire amount of scholarship enjoyed. Such recoveries will be final and binding.

LEGAL JURISDICTION

73. All legal cases will be subject to legal jurisdiction of District Hamirpur, Himachal Pradesh State only.

STAFF

PRINCIPAL

Group Captain Surinder Singh

Headmaster

Wing Commander CPK Kennedy

Registrar

Lieutenant Colonel Arvind Puri

Teaching Staff

Mr S Deswal, Master (English) & Sr Master
Mr SP Thakur, Master (English)
Mr SK Chaddha, Asstt Master (English)
Ms Sunita Chandel, Asstt Master (English)
Ms Indu Puri, Asstt Master (English)
Mr JP Vashishta, Master (Mathematics)
Mr GD Kshirsagar, M.Sc.(Mathematics)
Mr PC Sharotri, Asstt Master (Mathematics)
Mr JL Tandiyal, Asstt Master (Mathematics)
Ms Indu Dahiya, Asstt Master (Biology)
Ms Meenakshi Rana, Master (Chemistry)
Mr Susheel Kumar, Master (Chemistry)
Mr JS Thakur, Master (Physics)
Ms Kumari Renu, Master (Physics)
Ms Neelam Kumari, Master (Computer Edn)
Ms Pushpa Kumari, Asstt Master (Computer Edn)
Mr Shashi Pal, Asstt Master (Hindi)
Ms Dimple, Asstt Master (Hindi)
Ms Pooja Chauhan, Asstt Master (Hindi)
Mr VP Sood, Asstt Master (Geography)
Mr JK Verma, Asstt Master (Geography)
Mr Arvind Verma, Asstt Master (Art & Craft)
Dr BD Vashistha, Asstt Master (Sanskrit)
Mr Rakesh Rana, Librarian
Mr Ranjit Singh, Bandmaster
Mr KS Minhas, Lab Assistant

PT STAFF

CHM/APTC Mahesh Kumar

Administrative Staff

Mr OP Dhiman, Office Supdt.
Mr SK Gupta, Accountant
Mr OP Sharma, Quarter Master
Mr VK Sharma, Mess Manager
Mr KC Thakur, Catering Asstt
Mr DN Saxena, Hostel Supdt
Mr Madan Lal, Hostel Supdt.
Mr RN Rana, Hostel Supdt.
Mr BD Dhiman, UDC (Stores)
Ms Ranjana Sharma, UDC
Mr Ramji Dass, LDC
Mr Mukesh Gupta, LDC (Stores)
Mr Pawan Kumar, LDC
Mr SK Sharma, LDC
Mr Ajay Ratra, LDC
Mr Bhawani Singh, Medical Asstt
Mr Bachittar Kumar, Driver
Mr Ramesh Kumar, Driver
Sh Kehar Singh, Driver
Mr SK Dixit, Lab Attendant
Mr Deep Kumar, Library Attendant
Mr Vijay Kumar, Medical Attendant
Mr Satish Kumar, Lab Attendant
Mr Ashok Kumar, Lab Attendant

NCC STAFF

Sub Rajesh Kumar
Hav Fakirappa Chougale

DAILY ROUTINE

(A) SUMMER - FROM 01 APRIL TO 15 OCTOBER

<u>Time (Hrs)</u> <u>From - To</u>	<u>Event/Activity</u>
0500 --	Reveille - Siren
0520-0540	Wash & Change (Tea)
0540-0550	March Off from Hostels to fall in PT Ground
0550-0555	Roll Call
0555-0620	PT
0620-0630	March Off from PT Ground to Hostels
0630-0710	Wash & Change (Tea)
0710-0720	Dress Inspection by Hostel Supdt.
0720-0745	Breakfast
0745-0755	March Off from Mess for School
0800-0820	House/Central Assembly (Bell signal at 0820)
0820-0830	Settling down in respective classrooms
0830-0910	Period - I
0910-0950	Period - II
0950-1030	Period - III
1030-1110	Period - IV
1110-1130	Break
1130-1210	Period - V
1210-1250	Period - VI
1250-1330	Period - VII
1330-1340	March off from School to Cadets' Mess
1340-1420	Lunch
1420-1450	Rest/Change
1450-1500	March off from Hostel for Prep.
1500-1645	AN Prep/Class
1645-1800	Games/NCC
1800-1845	Wash & Change, Tea
1845-1900	March off to Academic Block for Prep
1900-2015	Evening Prep in Academic Block
2030-2050	Dinner
2100-2145	TV News/Personal Adm/Self Study
2145-2200	Night Roll Call
2200-2230	Self Study/Personal Adm
2230.	Lights Off

ROUTINE FOR SUNDAYS & HOLIDAYS

0630 --	Morning Call
0830 --	Breakfast
0900-1230	Prep/Letter/Personal Adm
1245 --	Lunch
1400-1630	Video Show (when announced)
1630-1800	Games (On Movie Day - 1640-1810)

(B) WINTER - FROM 16 OCTOBER TO 31 MARCH

Time (Hrs)	<u>Event/Activity</u>
<u>From - To</u>	
0520 --	Reveille
0520-0550	Wash & Change (Tea)
0550-0600	March Off from Hostels to Academic Block
0600-0730	Morning Prep.
0730-0740	March Off from Academic Block (House-wise)
0740-0750	Dress Inspection by Hostel Supdt.
0755-0815	Breakfast
0815-0830	March Off from Mess for School
0830-0850	House/Central Assembly
0900-0940	Period - I
0940-1020	Period - II
1020-1100	Period - III
1110-1140	Period - IV
1140-1200	Break
1200-1240	Period - V
1240-1320	Period - VI
1320-1400	Period - VII
1400-1440	Lunch
1440-1520	Rest/Change
1520-1600	March off from Hostel for Prep.
1600-1700	Games/NCC
1700-1800	Wash & Change
1800-2000	Evening Prep
2015-2045	Dinner
2045-2100	Night Roll Call
2100-2230	Personal Adm/Self Study/TV News
2230.	Lights Off

ROUTINE FOR SUNDAYS & HOLIDAYS

0700 --	Morning Call
0830 --	Breakfast
0900-1200	Prep/Letter/Personal Adm
1245 --	Lunch
1330-1615	Video Show (when announced)
1615-1730	Games

DETAILS OF TUITION FEE & OTHER SCHOOL DUES

Under existing rules and regulations of Sainik Schools Society, payments for the academic session 2012-2013, are required to be deposited as given below in respect of children studying in Sainik School as mentioned in each item :-

Sr. No.	Particulars	Amount (in Rupees)	
		Gen & Def Category	SC/ST Category
1.	Annual Tuition Fee	63,516.00	63,516.00
2.	Annual Dietary Charges	18,561.00	18,561.00
3.	Annual Clothing Charges :-		
	(a) New entrants of Class VI and IX	1,500.00	1,500.00
	(b) All other students	750.00	750.00
4.	Security Deposit	3,000.00	1,500.00
5.	Pocket Money	1,500.00	1,500.00
6.	Incidental Charges	1,500.00	1,500.00
7.	Text Books, & Stationery	1,300.00	1,300.00
8.	Computer & Cable Charges	350.00	350.00
9.	Smart Classes Fee	1,350.00	1,350.00
10.	Warder Charges	480.00	480.00
11.	CBSE/NDA Exam Fee -		
	(a) For Class IX	50.00	50.00
	(b) For Class X	300.00	300.00
	(c) For Class XII	500.00	500.00

For scholarship details please refer Appendix 'D'.

Note :

1. As per Sainik Schools Society rules, the Tuition Fee and Diet Money will generally increase by 10% every year and to be paid by the parents/guardians.
2. The fee can be revised by Board of Governors, Sainik Schools Society without any notice.

APPENDIX : 'C'**(A) List of articles to be provided by the parents/guardians :-**

<u>Sl.</u>	<u>Name of Item</u>	<u>Quantity</u>
1.	Steel Trunk 24" x 15" x 12"	01 No.
2.	Locks with duplicate keys	02 Nos.
3.	Hangers	06 Nos.
4.	Needles	02 Nos.
5.	Thread Reels (White & Khaki)	01 each
6.	Buttons (White & Khaki)	01 Pkt each
7.	Nail Cutter	01 No.
8.	Tooth Brush	02 Nos.
9.	Tongue Cleaner	02 Nos.
10.	Tooth Paste	02 Nos.
11.	Soap Case	02 Nos.
12.	Air Bag	01 No.
13.	Surf Powder	01 Pkt
14.	Bucket & Mug (Plastic)	01 each
15.	Steel Glass	01 No.
16.	Combs	02 Nos.
17.	Hair Oil	01 Bottle
18.	Mirror	01 No.
19.	Permanent Ink Marker	01 No.
20.	Clip Board	01 No.
21.	Torch with Cells	01 No.
22.	Water Bottle	01 No.
23.	Bed Holder	01 No.
24.	Handkerchiefs White	06 Nos.
25.	Shirt Terrykot White (Full sleeve with one pocket on left side)	02 Nos.
26.	Shirt Terrykot White (Half sleeve with one pocket on left side)	02 Nos.
27.	Trouser Terrykot – White (With bottom not exceeding 18 inches)	02 Nos.
28.	Trouser Terrykot – Black (With bottom not exceeding 18 inches)	02 Nos.
29.	Shorts Navy Blue – 3" above Knees	02 Nos.
30.	Vest – White Cotton	06 Nos.
31.	Underwear	06 Nos.
32.	Quilt and Light Blanket	01 each
33.	Quilt Cover – White	02 Nos.
34.	Pillow (16"x24") with White Cover	02 Nos.
35.	Night Suit – Light Blue (Poplene/Terrykot)	02 pairs
36.	Narrow Leather Belt for Trousers	01 No.
37.	Towel Bath	02 Nos.
38.	Hand Gloves – Woollen (Black)	01 pair
39.	Woollen Cap	01 No.
40.	Bed Sheet – White	02 Nos.
41.	Under turbans (for Sikh boys only)	03 Nos.
42.	Pugree/Patka Navy Blue (for Sikh boys only)	02 Nos.
43.	Raincoat with Cap	01 No.
	(Will be provided by the School on payment of Rs.357/-)	
44.	Shoes Lakhani/Action –White (Water resistance)	01 pair

45.	Shoes Leather Black Oxford Pattern (Leather/PVC Sole)	01 pair
46.	Socks – Nylon White	03 pairs
47.	Socks - Nylon Black	02 pairs
48.	Socks Woollen Black	02 pairs
49.	Mosquito Net – Brown	01 No.
50.	Stamp Pad	01 No.
51.	Coir Mattress (72” x 36” x 3”) (Also available with School on contract rate)	01 No.

(B) **Items proposed to be provided by the School out of Clothing Allowance of Rs.1,500/-.**

1.	House Colour T-Shirts	02 Nos.
2.	Cap Beret Navy Blue	01 No
3.	Cap Badge	01 No.
4.	Shoulder Title (SSST)	01 pair
5.	School Belt Leather	01 No.
6.	School Tie	01 No.
7.	Scarf	01 No.
8.	Pocket Crest for Blazer	01 No.
9.	Buttons Crested Hollow	08 Nos.
10.	Khaki Terricot Shirts	02 Nos.
11.	Khaki Terricot Trousers	02 Nos.
12.	Worsted Grey Trouser	01 No.
13.	Bed Cover	01 No.
14.	School Belt Polyester	01 No.

(C) **Following items will be issued to cadets by the School on Payment, the cost of which (Approx. Rs.1,800/-) will be borne by the parents :-**

1.	Jersey Woollen Grey Sleeveless	01 No.
2.	Jersey Woollen Grey Full Sleeves	01 No.
3.	School Blazer Navy Blue	01 No.
4.	Track Suit	01 No
5.	Shoes – Leather	

SCHOLARSHIP SCHEME

(A) FOR HP STATE DOMICILES AND ASSISTANCE FROM CENTRAL GOVT.

Income Group	<u>Amount of Scholarship/Aid</u>	
	State Govt.	Central Govt.
Upto Rs.9220/-	18000/-	2000/-
From Rs.9221/- to Rs.10650/-	15000/-	1062/-
From Rs.10651/- to Rs.11470/-	12000/-	125/-
Rs.11471/- and above.	8000/-	---

Clothing Allowance

- | | |
|---|--------|
| (a) For first year for new students | 1500/- |
| (b) For subsequent years for old students | 750/- |

Extra Dietary Allowance @ Rs.10/- per day per cadet for 295 messing days.

(B) FOR CHILDREN OF DEFENCE & EX-DEFENCE PERSONNEL

Ministry of Defence Scholarships will be granted as under :

- | | |
|--|------------|
| (i) Children of NCOs & ORs & their equivalent in other services | Rs.32000/- |
| (ii) Children of JCOs of the Army & their equivalent in other services | Rs.16000/- |
| (iii) Children of Officers | Nil |

(C) Also in addition to above Ministry of Defence has commenced annual financial assistance of Rs.10,000/- approx. to each enrolled student irrespective of income group and category.

RENEWAL OF SCHOLARSHIP

- Scholarship once awarded to a student will continue to be awarded throughout his stay in the school, provided the pupil is not reported adversely regarding discipline, obtains a minimum of 50% marks in aggregate and is eligible for the scholarship on the basis of income of his parents.
- No scholarship holder under this scheme draws a scholarship or financial assistance of any kind from any other source.
- The wards of Ex-Servicemen of HP State are eligible for HP State Govt. Scholarships in lieu of Defence Scholarship.
- The above rates/criterion of scholarship are subject to revision without notice.

DOMICILE AFFIDAVIT
(On Rs.5/- Stamp Paper)

I, S/o Shri
father of Cadet, do hereby solemnly declare and affirm
that my state of domicile is Village Post Office
Tehsil District of Himachal Pradesh.

Domicile certificate from eh District Magistrate
of, submitted by me is genuine and correct.

I also guarantee that in case my domicile is found incorrect or false, I shall be liable
to refund the entire amount of Scholarship awarded to my ward and/or other penalty that may
be imposed by the Government.

I further declare that my above statement regarding my state of domicile is correct to
the best of my knowledge and belief and nothing has been kept concealed.

Date:

DEPONENT

(To be attested by Executive Magistrate)

=====

DOMICILE CERTIFICATE

Certified that Shri..... S/o
Shri Resident of
Village Post Office
Tehsil District (HP) is
domicile of Himachal Pradesh State.

Place :
Date :

Official
Seal

District/Executive
Magistrate

(Rs.5/- STAMP PAPER)

**INCOME AFFIDAVIT FOR THE BOYS IN RESPECT OF SCHOLARSHIPS
FOR EDUCATION IN THE SAINIK SCHOOL**

Cadet son of Shri
studying in Sainik School Sujapur Tira in Class

STATEMENT OF INCOME FOR THE YEAR - _____

<u>Income from Pay/pension Or business</u>	<u>Income from immovable property</u>	<u>Income from land share etc. per month</u>	<u>Total income per month</u>
--	---	--	-----------------------------------

Self's

Wife's

**Child's
(Name)**

Aggregate Income per month
.....(in words)

I solemnly declare that the above information is true to the best of my knowledge and that nothing is kept concealed.

Date :..... Signature
Parent/Guardians Occupation & address

(To be countersigned by District/Executive Magistrate)

Place :.....
Date :.....

Official
Seal

District/Executive Magistrate

(On Rs.5/- Stamp Paper)
Government of Himachal Pradesh Education Department

AGREEMENT BOND

I, (Name of father/Guardian)
resident of Village Post Office
Tehsil District of Himachal Pradesh, severally bind
myself to refund to the Government of Himachal Pradesh (Education Department), the
amount of Scholarship, which has been received or will be received in future by my son
Cadet (Name of Student) who has been sponsored to Sainik
School, Sujampur Tira from Himachal Pradesh in the event of the forfeiture by the School of
the grant of scholarship under rule of the procedure for grant of scholarship.

In the presence of -
(Names & Addresses)

Signature of Parent/Guardian
with their Name & Full Address

Witness No.1 to the above Signatures
(Name & Address)

Witness No.2 to the above Signatures
(Name & Address)

ATTESTED

Place :.....
Date :.....

Official
Seal

District/Executive Magistrate

(To be typed neatly on 1.5 line space on Rs.5/- Stamp Paper)

AGREEMENT BOND

**(To be executed by the Parents/Guardians of Students - Other than Full Fee Payees at
Sainik School Sujampur Tira (HP))**

This Agreement is made on this day of 20.....
between Shri/Smt..... of
(hereinafter called the Guarantor, which expression shall unless excluded by the context of
the meaning thereof be deemed to include his heirs, executors, administrators and legal
representatives) of the one part and the Board of Governors, Sainik Schools Society
(hereinafter called 'Governors', which expression shall unless excluded by the context or the
meaning thereof be deemed to include the Principal of Sainik School Sujampur Tira) of the
other part.

WHEREAS son of
(hereinafter called the student) is the son/ward of the guarantor and has at the request of the
guarantor been selected for admission to the Sainik School Sujampur Tira (HP) inter alia, on
the terms and conditions hereinafter appearing for purpose of receiving education with a
view to making the regular Armed Forces his profession in life, if considered by the
appropriate authority to be suitable and if there is any vacancy and if he be selected.

NOT IT IS HEREBY AGREED BY AND between the parties hereto as follows :-

That in consideration of the student being admitted by the Governors to the Sainik
School for the purpose of the aforesaid education at the request of the guarantor convenient
with Governors that the student will attend the Sainik School regularly and will observe and
comply with all the rules and regulations thereof for the prescribed period or until he is
declared fit for entry to the regular Armed Forces and that he, the guarantor shall pay to the
Governors regularly and promptly and whenever called upon to do so all the fees as
prescribed and revised, if he is not in receipt of any scholarship.

That if for any reasons not beyond the control of either the student or the guarantor,
the student fails to pursue his studies at the said school before appearing for selection for
entry to the regular Armed Forces or fails to appear for the said selection or in the event of
his not succeeding in the said selection, fails to reappear for selection, till such time as his
age permits him to do so, according to the rules and regulations for the time being in force or
having been declared successful at the said selection does not proceed to one of the said
institutions to which he may be directed to proceed for being trained for entry into the Regular
Armed Forces or having joined the said institutions fails to complete the training there at for
the entry into the regular Armed Forces or having joined the said institutions, fails to join
regular Armed Forces after completing the training there at the said institution, then and if
any such case the guarantor shall forth-with pay to the Government/Central Government the
value of the scholarships he has received for the period the student was at the said School.

That if after admission any of the following viz. proof of domicile, certificate of age
and statement of income supplied by the guarantor, is found to be false in any way or not in
order the guarantor shall forthwith pay the Government/Central Government (the value of the
scholarships he has received) for the period, the student was at the said School.

That if after admission, the student is found to be medically unfit in any way at the time which might according to the opinion of the appropriate medical authority, render him unfit for his future entry to the regular Armed Forces, the student will be withdrawn at once, but it would be open to the guarantor to retain him at the School on payment of full fee prescribed by the Governors from the date, the student is found medically unfit.

That the Governors will not be liable for any damages/charges on account of injuries which may be sustained by the student at any time during his stay in the School while taking part in Sports, NCC, Hikes, any Adventure activities or other extra curricular activities of the School or by self medication/self injury. All expenses that may be incurred in treatment of such injuries will be borne by the parent/guardian as provided in rules of the said School.

And that if there is any dispute as to the effect or meaning of these presents or any way touching or arising out of these presents, the same shall be referred to the sole arbitration of the Board of Governors, Sainik Schools, whose decision shall be final.

IN WITNESS WHEREOF has set his hand and **Principal, Sainik School, Sujampur Tira (HP)** by order and direction of the Board of Governors has set his hand the day and the year first above written.

Signed by -
In the presence of
(See note (b) below)

For and on behalf of the
Board of Governors,
Sainik Schools

SALARY CERTIFICATE

(The break down of the Salary should be given under the following sub-heads)

Details of pay and allowances in respect of : -

Shri Designation
Father/Mother of Master Roll No.....
studying in Sainik School, Sujapur Tira (HP).

(a) Basic Pay	Rs.....
(b) Dearness Pay/Allowance	Rs.....
(c) Special Pay	Rs.....
(d) City Compensatory Allowance	Rs.....
(e) Over Time Allowance	Rs.....
(f) House Rent Allowance or Rent Free Accommodation	Rs.....
(g) Conveyance Allowance	Rs.....
(h) Deputation Allowance	Rs.....
(i) Honorarium	Rs.....
(j) Income from all other Sources	Rs.....
(k) Bonus	Rs.....

TOTAL : Rs.....

Certified that the total salary is Rupees
per month.

Place :
Date :

Office Seal

Signature of Drawing &
Disbursing Officer

(To be typed neatly on 1.5 line space on Rs.5/- Stamp Paper)

AGREEMENT BOND

(To be executed by the Parents/Guardians of Students of Full Fee Payee Students at Sainik School Sujanpur Tira (HP))

This Agreement is made on this day of 20..... between Shri/Smt..... of (hereinafter called the Guarantor, which expression shall unless excluded by the context of the meaning thereof be deemed to include his heirs, executors, administrators and legal representatives) of the one part and the Board of Governors, Sainik Schools Society (hereinafter called 'Governors', which expression shall unless excluded by the context or the meaning thereof be deemed to include the Principal of Sainik School Sujanpur Tira) of the other part.

WHEREAS son of (hereinafter called the student) is the son/ward of the guarantor and has at the request of the guarantor been selected for admission to the Sainik School Sujanpur Tira (HP) inter alia, on the terms and conditions hereinafter appearing for purpose of receiving education with a view to making the regular Armed Forces his profession in life, if considered by the appropriate authority to be suitable and if there is any vacancy and if he be selected.

NOT IT IS HEREBY AGREED BY AND between the parties hereto as follows :-

That in consideration of the student being admitted by the Governors to the Sainik School for the purpose of the aforesaid education at the request of the guarantor convenient with Governors that the student will attend the Sainik School regularly and will observe and comply with all the rules and regulations thereof for the prescribed period or until he is declared fit for entry to the regular Armed Forces and that he, the guarantor shall pay to the Governors regularly and promptly and whenever called upon to do so all the fees as prescribed and revised, for education in the Sainik School.

That the Governors will not be liable for any damages/charges on account of injuries which may be sustained by the student at any time during his stay in the School while taking part in Sports, NCC, Hikes, any Adventure activities or other extra curricular activities of the School or by self medication/self injury. All expenses that may be incurred in treatment of such injuries will be borne by the parent/guardian as provided in rules of the said School.

And that if there is any dispute as to the effect or meaning of these presents or any way touching or arising out of these presents, the same shall be referred to the sole arbitration of the Board of Governors, Sainik Schools, whose decision shall be final.

IN WITNESS WHEREOF has set his hand and **Principal, Sainik School, Sujanpur Tira (HP)** by order and direction of the Board of Governors has set his hand the day and the year first above written.

Signed by -
In the presence of
(See note (b) below)

For and on behalf of the
Board of Governors,
Sainik Schools

Note :

- (a) The agreement bond is to be duly stamped. The necessary stamp paper for Rs.5/- is to be purchased from the local Revenue Office.
- (b) The signature of the Guarantor is to be witnessed at Sainik School.
- (c) The space provided for the date in the first para of the agreement is not to be filled by the Guarantor. The same will be filled in on the date on which the agreement will be signed by the Principal, Sainik School.

MEDICAL STANDARD FOR ADMISSION TO SAINIK SCHOOL

1. The medical examination of candidates for admission to the Sainik School will be carried out by the Medical Board. Whereas it is not possible to lay down precise standards for height, weight and chest measurements for these candidates, but the Medical Officer will be guided in their assessment by the physical standards laid down for candidates for admission to National Defence Academy.

2. Height/Chest to a certain extent and weight are constitutional features which are largely governed by heredity. Therefore, candidates whose parents are short stature and below normal weight may not eventually attain the minimum standard of height and weight required for Armed Forces. This point should, therefore, be borne in mind by the parents/guardians of such candidates before they seek admission for their children/wards.

3. Normal standards for height acceptable for admission will be 128-131 cms for the age group of 10-11 years.

4. The minimum acceptable visual standards will be as under :

- (a) Distant Vision : 6/6 each eye without glasses.
- (b) Near Vision : Reads 0.5 or J-1.
- (c) Colour Vision : Safe or Detective Safe.
- (d) Binocular Vision : Candidates must possess good binocular vision
squint of any type is a definite disqualification.
- (e) Field of Vision : Nor in each eye as tested confrontation.

NOTES : (i) Fundus and media to be healthy and within normal limits.
(ii) No undue degenerative signs of vitreous chorioidea to be present suggesting progressive myopia.
(iii) Must possess good binocular vision (Fusion faculty and full fields of vision suggesting in both eyes.

5. There should be no organic disease likely to exacerbations or deterioration. It will be ensured that :-

- (a) There is no evidence of weak constitution, imperfect development, serious malformation or obesity, cases of knock knee and flat foot.
- (b) There is no maldevelopment or impairment of function of the bones of joints.
- (c) There is no impediment of speech.
- (d) There is no head deformity from fracture or depression of the bones skull.
- (e) There is no impaired hearing, discharges from or disease in either of ear, unhealed perforation of the tympanic membrane or signs of acute or chronic suppurative otitis media or evidence of medical or modified radical mastoid operation.

NOTE : A soundly healed perforation without any impairment of the ability of the drum and without impairment of hearing may not be a cause of rejection.

- (f) There is no disease of the bones or cartilages of the nose or nasal polypus or thyroid gland is normal.

- (g) There is no enlarged gland in the neck and the other parts of the body and that the thyroid gland is normal.

NOTE : Scars of operations for the removal of tuberculosis glands are not a cause for rejection provided that there has been no active disease within the proceeding five years and the chest is clinically and radiologically clear.

- (h) There is no disease of throat, palate, tonsils or gums or any disease or injury affecting the normal function of either mandibular joints.
- (j) There is no sign of functionality of organic disease of the heart and blood vessels.
- (k) There is no evidence of pulmonary tuberculosis or previous history of this disease or any other chronic disease of the lungs.
- (l) There is no evidence of any disease of the digestive system including any abnormality of the liver and spleen.
- (m) There is no hernia or a tendency thereto.
- (n) There is no hydrocele, or varicocele or other disease or defect of the genital organs.

NOTE : A candidate who has been operated for a hydrocele will be accepted if there are no abnormalities of the cord and testicle and there is no evidence of filariasis.

- (o) There is no fistula and or fissure of anus or the evidence of haemorrhoids.
- (p) There is no disease of kidneys case showing albuminuria or glycuosuria.
- (q) There is no disease of the skin, unless temporary, scars which by their extent or position cause or are likely to cause disability or marked disfigurement which are a cause for rejection.
- (r) There is no active latent or congenital venereal disease.
- (s) There is no history or evidence of mental disease. Candidates suffering from epilepsy, incontinence of urine or ensuresis will not be accepted.
- (t) There is no active trachoma or its complications.

NOTE : Remedial operations are to be performed prior to entry. No guarantee is given of acceptance and it should be clearly understood by the candidate that decision whether an operation desirable or necessary is one to be made by his private medical adviser. The School will accept no liability regarding result of operation or any expenses incurred.

INFORMATION ON CADET

Name : Roll No.....

(Please fill in the appropriate columns related to each concerned)

Name	Relation	Age	Name of chronic/dead/alive prolonged disease
------	----------	-----	---

1. Grand Father
2. Grand Mother
3. Father
4. Mother
5. Brother/s –
 - a)
 - b)
6. Sister/s –
 - a)
 - b)
7. Is it a joint family? : YES/NO

8. Who is permitted to communicate with School on behalf of father? His/Her name, relation and signature.
Name..... Relation
- Signature
9. Is the boy seeking admission 1st/2nd/3rd child in the family? :
10. Address on which communication is to be made in emergency?
Name..... Tel/Mob. No.
- Person Place.....
11. Name of the School and place/s, where the child has studied so far.
.....
12. Any recurrent illness in the boy such as Flue, Allergy, tonsillitis, stomach pain etc.
.....
.....

13. Any reaction of drug/injection etc. when administered to boy.

.....
.....

14. Any habit/tendency in the child regarding special attention and guidance.

.....
.....

15. What does he like most?

a).....

b).....

c).....

16. Whom does he confine in the family?

Name

Relation.....

17. Can he –

a) Read English : YES / NO

b) Write in English : YES / NO

c) Converse in English : YES / NO

d) Understand English : YES / NO

18. Any achievement in –

a) Co-curricular activities :-

i)

ii)

iii)

19. Who is his friend in the family?

: Mother/Father/Grand Father/
Grand Mother

20. Any other information :

AUTHORIZATION CERTIFICATE

(To be filled and submitted in duplicate at the time of admission)

I, Father/guardian of Master
Roll No..... do hereby authorize the following persons to meet my ward in the school premises / to collect my ward for short leave, summer and winter vacations with prior permission of the school authorities. The passport size photographs of the persons so authorized are pasted on the certificate along with their signatures and contact address in duplicate :-

- | | |
|---|-------|
| 1. Name in full :
Address with Pin Code :
and Telephone Number :
with STD Code.
Signature : | PHOTO |
| 2. Name in full :
Address with Pin Code :
and Telephone Number :
with STD Code.
Signature : | PHOTO |
| 3. Name in full :
Address with Pin Code :
and Telephone Number :
with STD Code.
Signature : | PHOTO |
| 4. Name in full :
Address with Pin Code :
and Telephone Number :
with STD Code.
Signature : | PHOTO |

(Signature of Parent/Guardian)

(Form of Certificate to be produced by Scheduled Caste/Tribe Candidates)

No.....

CASTE CERTIFICATE

1. This is certified that Master son of Shri..... resident of Village/Town Tehsil/Taluka in District of State/ Union territory of belongs to the community which is recognized as ***Scheduled Caste/Scheduled Tribe** under the Scheduled Caste and Scheduled Tribe Lists (Modification) Order, 1956.

2. Master and his family ordinarily resides in Village/Town Tehsil/Taluka in District of State/ Union territory of

SCHEDULED CASTE	SCHEDULED TRIBE
--------------------	--------------------

(Please tick (√) only one)

Place:
Date :

Official Seal

Signature of the Issuing
Authority with Designation
& Rubber Stamp

*Please delete the words which are not applicable.

List of Persons Competent to issue Certificate of Verification

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ First Class Magistrate/ City Magistrate/Sub-Divisional Magistrate.
2. Chief Presidency Magistrate/Additional Chief Magistrate/ Presidency Magistrate.
3. Revenue Sub-Divisional Officer i.e. Assistant Commissioner of the area where the candidate and his family resides.

**GENERAL INSTRUCTIONS FOR FILLING AND
FORWARDING THE APPLICATION FORM**

GENERAL INSTRUCTIONS

- (i) Parents/Guardians interested to admit their boys are deemed to have read, understood and accepted the contents of this Prospectus.
- (ii) The onus of furnishing the correct information rests with the parents/guardians. If at any stage the information is found to be false, the school reserves the right to cancel the admission or expel the student from the school, as the case may be.
- (iii) Application form once filled and submitted, will be the School property and is not returnable.
- (iv) No requests for change of examination Centre once opted or any change of contents of the application form will be accepted.
- (v) Please fill up the Application Forms in Block Capitals in English clearly. Overwriting or cuttings are not allowed.
- (vi) Please do not write anything in the space meant for Office Use Only.
- (vii) Please mention class to which admission sought, language for taking test and exam centre opted clearly.
- (viii) Unnecessary calls/queries can disqualify your ward from taking test/admission to this school.
- (ix) Any political or other interference can also put your ward to disqualification.
- (x) In all cases, Principal's decision shall be final and binding on all.

INSTRUCTIONS FOR FILLING THE APPLICATION FORMS

1. Photographs :
 - (a) One photograph is required to be affixed on Application Form and signed by the candidate and parents both, partly on photograph and partly on form.
 - (b) Second photograph is required to be pasted on Identification Certificate and attested by a Gazetted Officer.
 - (c) Third photograph is to be pasted on Hall Ticket and does not require any signature.
2. In Col. No.1, 2, 3 and 4 - Tick the appropriate box(es).
3. In Col.6 - Write the candidates name in Block Capital Letters.
4. Col.7 - Write date of birth of the candidate.
5. Col.8 - Fill here place of birth, District and State.
6. Col.9 (a) & (b) - To be filled in Block Capital Letters. (c) If father/mother both are not alive, write name of the Guardian. (d) Furnish particulars of brothers/sisters of the candidate.
7. Col.10 - Furnish details of the brothers of the candidate already studying/have studied in Sainik School.
8. Col.11 (a) & (b) - Do not write any name here. Write your correspondence/permanent address clearly/neatly in Block Capital Letters. Also write your contact number with STD code.
9. Col.12 - Furnish particulars of income of the family from all sources.
10. Col.12 (b) & (c) - Furnish details - for Serving and Ex-Servicemen of Armed Forces.
11. Col.13 - Fill in name & address of the School and class where the student is studying.
12. Col.14 - Mention choice of School for admission.

13. Identification Certificate :
- (a) Write name of candidate in Block Capitals.
 - (b) Fill in date of birth of the candidate.
 - (c) Fill in your full correspondence address.
 - (d) Please paste photograph duly attested from a Gazetted Officer on the Identification Certificate.
14. Hall Ticket : Please fill in name of candidate, medium of taking test, correspondence address and candidate must put his signatures on the Hall ticket.

DOCUMENTS TO BE FORWARDED WITH APPLICATION FORM

Application form duly filled and signed in all respects by the parent/guardian and the candidate must be accompanied with the following :

- (a) Proof of Date of Birth (Refer Para 52 of the Prospectus).
- (b) SC/ST Certificate issued by competent authority.
- (c) Service/Discharge Certificate in respect of Def/Ex-Def personnel.
- (d) Three self-addressed envelopes attached with the Application Form (unstamped).
- (e) Acknowledgement Card attached with the Application Form.

CHRONOLOGICAL ORDER FOR SENDING THE APPLICATION FORM

- (a) Application Form.
- (b) Identification Certificate & Hall Ticket
- (c) Date of Birth Certificate (Refer Para 52 of the Prospectus).
- (d) SC/ST Certificate
- (e) Certificate from Record Officer in case of Def/Ex-Def personnel.
- (f) Two self-addressed envelopes affixing proper postage stamps, as the case may be.
- (g) Acknowledgement Card with proper self-address and affixing Rs.6/- postal stamps.

IMPORTANT :

1. Tag your application form in chronological order as shown above. Do not send loose application forms to avoid any inconvenience.
2. Do not staple photographs. Photographs should be pasted.
3. This office will not be responsible for loss of any document.
4. Incomplete applications (e.g. photographs not attested, application form not signed by parents/candidate or supporting documents not attached) will be rejected summarily.
5. Receipt of application forms will not be confirmed telephonically. It is the responsibility of the applicants to ensure that their ward's form must reach this office well in time.
6. This office is not responsible for any postal delay or loss of form in postal transit.
7. Any application received after 1700 hrs on last date of receipt of application will be rejected.

Sainik School Sujanpur Tira (H.P.)

APPLICATION FORM

(For On-Line Application only)

(TO BE FILLED NEATLY IN BLOCK CAPITAL LETTERS)

FOR OFFICE USE ONLY	
Class	
Medium	
EE Roll No.	
Centre	
Rejected / Accepted	

Session

1. Admission sought in Class

VI	IX
----	----

2. Medium of taking E.E. Test

ENGLISH	HINDI
---------	-------

3. Centre for appearing in Admission Test

4. Category

GEN	DEF	EX-DEF	SC	ST
-----	-----	--------	----	----

(Please Tick (✓))

5. State of Domicile

Paste Passport Size Photograph of the Candidate

6. Name of Candidate :
(In Block Capitals)

7. Date of birth : DATE MONTH YEAR
(In Christian Era)

8. Place of Birth :

Duly signed by the candidate and parent/guardian

9. (a) Name of Father : SHRI.....

(b) Name of Mother : SMT.

(c) Name of Guardian, if both monther/father are not alive :

(d) Details of brother(s)/sister(s) :

<u>Sr.</u>	<u>Name</u>	<u>Sex</u>	<u>Age</u>
------------	-------------	------------	------------

i)

ii)

iii)

10. Details of brother(s) studying/studied in Sainik School, Sujanpur Tira

<u>Sr.</u>	<u>Name</u>	<u>Roll No.</u>	<u>Year of Admission</u>
------------	-------------	-----------------	--------------------------

a)

b)

11. (a) Correspondence Address :
(in Block Capitals)

Pin Code

Telephone/Mobile No. if any with STD Code :

(b) Permanent Address :
(in Block Capitals)

Pin Code

Telephone/Mobile No. if any with STD Code :

12. (a) Occupation & Income of parents/guardians :

Relationship	Occupation	I N C O M E					TOTAL INCOME
		Property	Business	Agriculture	Salary	Others	
Father							
Mother							
Guardian							
TOTAL							

(b) For Parents/Guardians serving in Defence Serving (Army/Navy/Air Force)

Rank	Personal No.	Unit	Date of Enrolment	OC Unit/ Present Address

(c) For Ex-Servicemen

Last Rank & Number	Unit	Date of Enrolment	Date of Discharge	Discharge Book No.	Record Office

13. (a) Name/address of the School and Class in which the boy is studying presently :
- (b) Is the school situated in rural/urban area? :

14. Choice of School for Admission :

Choice No.1	Choice No.2	Choice No.3	Choice No.4	Any Other School
SUJANPUR TIRA				

15. **DECLARATION :**

I solemnly declare that -

- (a) Particulars/information furnished are true to the best of my knowledge and belief and nothing has been concealed.
- (b) My aforesaid son never applied for or appeared in written test for admission to Sainik School.
- (c) In case my son is admitted in any Sainik School as opted at Choice No.4, I will not seek his transfer from that School.
- (d) I am aware that documents furnished in support of information provided in the form are correct, genuine and authenticated in all respects.
- (e) In the event of any of the above information having been found incorrect at any time, I undertake to return the full amount of scholarship immediately and accept removal of my aforesaid son from the rolls of the School without any demur whatsoever.

Place :

Signature of Candidate

Signature of Parent/Guardian

Date :

Sainik School Sujanpur Tira (HP)
ALL INDIA SAINIK SCHOOLS ENTRANCE EXAMINATION
IDENTIFICATION CERTIFICATE

(For Use of Sainik School Only)

Roll No.....

Name of the Candidate
(In Block Capital Letters)

Date of birth : Date Month Year

Father's Name : SHRI

Mother's Name : SMT

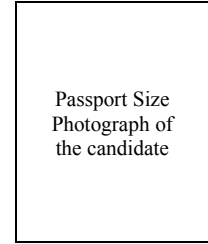
Signature of Parent/Guardian Signature of Candidate

Correspondence Address

.....

..... Pin Code.....

✂=====✂ =====✂ =====✂ =====✂



Duly attested by Gazetted
Officer

Sainik School Sujanpur Tira (HP)
ALL INDIA SAINIK SCHOOLS ENTRANCE EXAMINATION

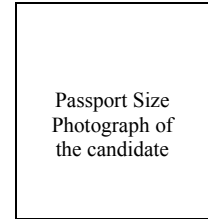
HALL TICKET
(FOR CLASS VI / IX)

(For Use of Sainik School Only)

Roll No.....

Date of Examination :.....

Examination Centre	DHARA-MSALA	MANDI	SHIMLA	SUJANPUR TIRA	
--------------------	-------------	-------	--------	---------------	--



(TO BE FILLED BY THE PARENTS)

Name of the Candidate

Medium

ENGLISH	HINDI
---------	-------

 (Please note that medium for taking test for **Class IX** only **ENGLISH** only)

Correspondence Address

.....

..... Pin Code.....

Signature of Candidate :.....

Note : *The Candidate must bring this Hall Ticket, failing which he will not be allowed to take the test. This certificate is not valid in absence of the School Seal.*