

SAINIK SCHOOL SUJANPUR TIRA
DISTRICT- HAMIRPUR (HP) PIN- 176110

1. Applications are invited from the eligible candidates for the post of 01 Counselor on contractual basis for the period of 01 year at Sainik School Sujanpur Tira (HP) as per the details mentioned against respective column:-

Post	Education Qualifications	Category / No. of Posts	Pay Scale	Age
Counselor on Contractual basis for 01 Year only	<p><u>Essential.</u></p> <p>(a) Master's Degree (M.A/M.Sc) in Psychology from a recognized university or institution.</p> <p>and</p> <p>(b) One year Diploma in Guidance and Counseling from a recognized university or institution.</p> <p><u>Experience.</u></p> <p>At least one year experience in Guidance & Counseling / Counseling in educational institutes of Central or State or UT / Autonomous Bodies of Central or State Government/Public Sector Undertaking.</p> <p><u>Desirable.</u></p> <p>(a) Experience of working in a residential school.</p> <p>(b) Knowledge of Computer Applications.</p> <p>(c) Proficiency in Sports, Games, Extra Co-curricular activities etc.</p>	UR/01	44,900/- per month (consolidated)	Between 21 years to 40 years as on 01 Jul 24

2. **HOW TO APPLY.** Desirous candidates are to apply on the prescribed application form available on the School's Website www.sainikschoolsujanpurtira.org. The application form must reach this office latest by **1700 hrs on 06 Aug 24** together with attested copies of testimonials/certificates, a self-addressed envelope with stamps affixed worth Rs. 25/- and a Demand Draft (of PNB/Canara/SBI/KCCB) of **Rs 500/- (non refundable)** in favour of **Principal, Sainik School Sujanpur Tira** payable at **Sujanpur Tira (HP)**. Applications received late or without required documents will be summarily rejected. The School will not be responsible for any postal delay or loss of documents. **Only short listed candidates will be called for the selection process.** No TA/DA will be paid for attending the selection test. The School administration reserves the right to cancel all/any of the vacancy due to administrative/policy reason. **Applicants are to clearly mention their Email ID and Mobile Number in Application Form to enable the school to communicate schedule of selection tests at short notice to the shortlisted candidates.**

APPLICATION FOR THE POST OF COUNSELOR ON CONTRACTUAL BASIS

(FILL IN BLOCK CAPITAL LETTERS ONLY)

**Affix recent
Passport
Size
Photograph**

1. Name : _____

2. Father's/Husband's Name : _____

3. Permanent Address with
Pin Code : _____

4. Correspondence Address
with Pin Code : _____

5. Category : _____

6. Contact Nos. : (a) Phone with STD Code: _____

(b) **Mobile No.*** : _____

(c) **E-Mail*** : _____

7 (a) Date of Birth : _____

(b) Age as on 01 Jun 24 : _____ Years _____ Months _____ Days

8. Marital Status : Married / Unmarried

9. Educational/Professional Qualifications:

Class	Medium	Subjects Studied	Date of Completion	Name of the School/College	Name of the Board /University	%age	Division
10th							
12th							
Graduation							
Post Graduation							
Any Other							

10. Experience, if any:

S. No	Name of Institution with address	Appointment	Period of Service			Day/ Residential School	Temp/ Ad hoc/ Permanent	Salary Drawn (all incl PM)
			From	To	Total Period			

NOTE: PLEASE ENCLOSE SELF ATTESTED PHOTOCOPIES OF ALL THE CERTIFICATES IN SUPPORT OF EDUCATIONAL QUALIFICATIONS, EXPERIENCES (IF ANY) AND CATEGORY.

11. Proficiency in Computers: _____

12. Games & Sports/Hobbies: _____

13. Application fee

(Demand Draft in favour of “**Principal, Sainik School, Sujanpur Tira (HP)**” payable at Punjab National Bank – Code 66700 or State Bank of India – Code 10726). (Candidates should write Name, Post applied for and complete Address in capital letters, on the reverse side of the Demand Draft).

Demand Draft No.		Amount	Rs.500/-
Date		Drawn on	

14. Any other details: _____

CERTIFICATE

I, hereby certify that the above particulars are correct and true in all respects to the best of my knowledge and belief.

Place:

Date:

(Signature of Applicant)

FOR OFFICE USE

