

**SAINIK SCHOOL SUJANPUR TIRA**  
**DISTRICT- HAMIRPUR (HP) PIN– 176110**

1. Applications are invited from eligible candidates for the post of Quarter Master on **regular basis** at Sainik School Sujanpur Tira (HP) as per the details mentioned below:-

Post	Education Qualifications	Category / No. of Posts	Pay Scale	Age
Quarter Master	<p><b><u>Essential:-</u></b></p> <p>(i) BA / B.Com</p> <p>(ii) At least 05 years experience as UDC stores or as Quarter Master or an Ex-serviceman preferably a JCO with at least 10 years experience in handling and accounting of stores.</p> <p><b><u>Desirable:-</u></b></p> <p>Should have undergone a Quarter Master's Course.</p>	GEN - 01	Level – 05 as per 7 <sup>th</sup> CPC + DA and other allowances as applicable.	Between 18 years to 50 years as on 01 Jan 25

2. **HOW TO APPLY**. Desirous candidates are to apply on the prescribed application form available on the School's Website [www.sainikschoolsujanpurtira.org](http://www.sainikschoolsujanpurtira.org). The application form must reach this office latest by **1700 hrs on 28 Nov 24** together with attested copies of testimonials/certificates, a self-addressed envelope with stamps affixed worth Rs. 25/- and a Demand Draft (of PNB/Canara/SBI/KCCB) of **Rs 500/- (non refundable)** in favour of **Principal, Sainik School Sujanpur Tira** payable at **Sujanpur Tira (HP)**. Applications received late or without required documents will be summarily rejected. The School will not be responsible for any postal delay or loss of documents. **Only short listed candidates will be called for the selection process.** No TA/DA will be paid for attending the selection test. The School administration reserves the right to cancel all/any of the vacancy due to administrative/policy reason. **Applicants are to clearly mention their Email ID and Mobile Number in Application Form to enable the school to communicate schedule of selection tests at short notice to the shortlisted candidates.**

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Principal  
Sainik School  
Sujanpur Tira (HP)

File: SSST/108/4/Adm  
Date: 07 Nov 24

**APPLICATION FOR THE POST OF QUARTER MASTER**  
(FILL IN BLOCK CAPITAL LETTERS ONLY)

**Affix recent  
Passport  
Size  
Photograph**

1. Name : \_\_\_\_\_
2. Father's/Husband's Name : \_\_\_\_\_
3. Permanent Address with Pin Code : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Correspondence Address with Pin Code : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Category : \_\_\_\_\_
6. Contact Nos. : (a) Phone with STD Code: \_\_\_\_\_  
(b) Mobile No.\* : \_\_\_\_\_  
(c) E-Mail\* : \_\_\_\_\_
- 7 (a) Date of Birth : \_\_\_\_\_  
(b) Age as on 01 Jan 25 : \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days
8. Marital Status : Married / Unmarried
9. Educational/Professional Qualifications:

Class	Medium	Subjects Studied	Date of Completion	Name of the School/College	Name of the Board /University	%age	Division
10th							
12th							
Graduation							
Post Graduation							
Any Other							

10. Experience, if any:

S. No	Name of Institution with address	Appointment	Period of Service			Day/ Residential School	Temp/ Ad hoc/ Permanent	Salary Drawn (all incl PM)
			From	To	Total Period			

**NOTE:** PLEASE ENCLOSE SELF ATTESTED PHOTOCOPIES OF ALL THE CERTIFICATES IN SUPPORT OF EDUCATIONAL QUALIFICATIONS, EXPERIENCES (IF ANY) AND CATEGORY.

11. Proficiency in Computers: \_\_\_\_\_

12. Games & Sports/Hobbies: \_\_\_\_\_

13. Application fee

(Demand Draft in favour of "Principal, Sainik School, Sujanpur Tira (HP)" payable at Punjab National Bank – Code 66700 or State Bank of India – Code 10726). (Candidates should write Name, Post applied for and complete Address in capital letters, on the reverse side of the Demand Draft).

Demand Draft No.		Amount	Rs.500/-
Date		Drawn on	

14. Any other details: \_\_\_\_\_

CERTIFICATE

I, hereby certify that the above particulars are correct and true in all respects to the best of my knowledge and belief.

Place:

Date:

(Signature of Applicant)

FOR OFFICE USE