

PROSPECTUS – CUM – APPLICATION FORM

SAINIK SCHOOL



Sujanpur Tira, Distt. Hamirpur (HP) – 176 110.

Phone : (01972) 272024, 272039, 272040

Fax : (01972) 272907

Website : www.sainikschoolsujanpurtira.org

e-Mail : principal@sainikschoolsujanpurtira.org

Our Bankers :

- (a) Punjab National Bank, Sainik School, Sujanpur Tira (HP) (Code - 6670)
- (b) Canara Bank, Sujanpur Tira (HP) (Code – 2558)
- (c) State Bank of India, Sujanpur Tira (HP) (Code – 10726)
- (d) Kangra Co-operative Bank (HP) (Code – K42)

Last Date for Receipt of Application : **December**

Date of Entrance Test : **January**

Cost :

<u>Srl.</u>	<u>Category</u>	<u>At Counter</u>	<u>By Post</u>
(a)	For Gen/Def/Ex-Def Category	Rs.450/-	Rs.500/-
(b)	For SC/ST Category	Rs.300/-	Rs.350/-

IMPORTANT NOTICE

1. Admission to Sainik School Sujanpur Tira is based on merit. The School sponsors no coaching institute/centre for preparation of candidates for admission test. Parents are advised to bring to the notice of Principal, Sainik School, Sujanpur Tira in writing, the name of any person or school employee, who claims to influence the process of admission.
2. Parents are cautioned to ensure that all statements made by them in admission form and documents submitted in support thereof are genuine and correct. These are likely to be verified by School authorities from original sources. In case any statement/document is found incorrect at any stage, not only the concerned child is liable to be removed from the rolls of the School, the parents are also liable for prosecution under law of the land.
3. Please avoid unnecessary queries, which may result in disqualification of your child for admission in this School.
4. The applications received after last date will not be accepted under any circumstances.
5. Applications not accompanied by required valid document or not completed in all respects will be summarily rejected.

SAINIK SCHOOL SUJANPUR TIRA (HP)

INTRODUCTION

1. Sainik Schools are residential schools for boys, providing Public School Education with Military bias. The schools are affiliated to Central Board of Secondary Education (CBSE), New Delhi.

AIM

2. The aim of Sainik Schools is to prepare boys academically, physically and mentally for entry into National Defence Academy, Khadakwasla and other walks of life. A sound character, team spirit, dedication to purpose, a patriotic outlook and the desire to serve the country are the qualities which are promoted by these schools.

LOCATION

3. Sainik School Sujanpur Tira is located in the historical town Sujanpur Tira, situated in the District Hamirpur of Himachal Pradesh at a distance of 24 kms from the District Headquarter Hamirpur. Sujanpur Tira is famous for its Narbadeshwar Temple, which claims some of the good miniature paintings of Kangra Style.

4. The School is located on the western bank of the famous Chaugan in an area of land measuring 328 kanals and 18 marla (approx 31.5 acres).

OTHER SAINIK SCHOOLS

5. There are total 24 Sainik Schools in India. The remaining Sainik Schools, which are functioning in other States and Union Territories are listed as under :-

- (i) Sainik School, Ambikapur (Chhatisgarh)
- (ii) Sainik School, Amravathinagar (Tamil Nadu)
- (iii) Sainik School, Balachadi (Gujarat)
- (iv) Sainik School, Bhubaneshwar (Orissa)
- (v) Sainik School, Bijapur (Karnataka)
- (vi) Sainik School, Chittorgarh (Rajasthan)
- (vii) Sainik School, Ghorakhal (Uttrakhand)
- (viii) Sainik School, Goalpara (Assam)
- (ix) Sainik School, Gopalganj (Bihar)
- (x) Sainik School, Imphal (Manipur)
- (xi) Sainik School, Kapurthala (Punjab)
- (xii) Sainik School, Kazhakootam (Kerala)
- (xiii) Sainik School, Kodagu (Karnataka)
- (xiv) Sainik School, Korukonda (Andhra Pradesh)
- (xv) Sainik School, Kunjpura (Haryana)
- (xvi) Sainik School, Nagrota (Jammu & Kashmir)
- (xvii) Sainik School, Nalanda (Bihar)

- (xviii) Sainik School, Pungalwa (Nagaland)
- (xix) Sainik School, Purulila (West Bengal)
- (xx) Sainik School, Rewa (Madhya Pradesh)
- (xxi) Sainik School, Rewari (Haryana)
- (xxii) Sainik School, Satara (Maharashtra)
- (xxiii) Sainik School, Tilaiya (Jharkhand)
- (xxiv) Sainik School, Kalikiri (Karnataka)

ADMINISTRATION

6. The administration of Sainik Schools is vested with the Sainik Schools Society, Ministry of Defence, New Delhi. Board of Governors under the Chairmanship of the Union Minister of Defence is the Chief Executive Body of Sainik Schools Society. The Chief Minister and the Education Minister of the State where the Sainik School is located are also the members of the Board of Governors.

7. There is a Local Board of Administration for each school with a senior Defence Service Officer of the Rank of Maj Gen or above as its Chairman. The Local Board of Administration reviews the functioning of the school and advises the measures for improvement, if any, at regular interval.

8. Sainik School, Sujapur Tira has six houses – Jhelum House, Ravi House, Chenab House, Yamuna House, Satluj House and Beas House. Each House functions under the supervision of House Masters and Hostel Superintendents. There exists a healthy competition among all Houses to excel in academics, sports, NCC and co-curricular activities.

9. The School Captain, an appointment of great responsibility, authority and honour, is nominated by the Principal to exercise general supervision over all boys and serves as a liaison between the staff and the students. The School Captain has a School Vice Captain and House Captains to assist him.

STAFF

10. Each School has three Service Officers, namely, the Principal, the Headmaster and the Registrar deputed by the Ministry of Defence and qualified and experienced set of teaching and administrative staff. All the staff members are academically qualified and having proficiency in sports and ability to organize co-curricular activities. One JCO, one NCO, Two APTC (Physical Training Instructors) are also deputed by the Ministry of Defence for NCC and Physical Training of the Cadets.

SCHOOL ACADEMIC YEAR

11. The academic year of the School is from 01 April to 31 March.

DAILY ROUTINE

12. Daily routine programme is given at Appendix 'A'.

VACATIONS

13. The School will have approximately 70 days of vacations divided into two parts namely, summer and winter vacations.

CURRICULUM

14. The Sainik School prepares boys for the following examinations :-

(a) Union Public Service Commission (UPSC) Examination for admission to the National Defence Academy.

(b) All India Secondary School Examination (Class X) leading to All India Senior School Certificate Examination (Class XII) conducted by CBSE, New Delhi under the 10+2 scheme of education.

MEDIUM OF INSTRUCTION

15. The medium of instruction is English with Hindi as compulsory subject upto AISSE (Class X). Other subjects being taught are English, Mathematics, General Science, Social Studies and Sanskrit. At 10+2 level, the School has Science stream with Physics, Chemistry, Biology/Computer Science, Mathematics and English.

CO-CURRICULAR ACTIVITIES

16. While greater emphasis is laid on the academic progress of the students, the School provides ample scope for development of their creative faculties and skill in Fine Arts, Craft and other hobbies.

17. Physical Training, Cross Country and Games namely, Hockey, Football, Volleyball, Basketball, Handball and Athletics are compulsory for boys. From the academic session 2013-2014 Swimming will also be made compulsory for the boys with the inauguration of the state of art Swimming Pool shortly.

NATIONAL CADET CORPS (NCC)

18. All the students except class XII are members of the Junior Division of the National Cadet Corps irrespective of their age. The students are required to attend Annual NCC Camps and Special Summer Camps for Rock Climbing, Advanced Leadership and other Adventure Courses like Water Sports and Trekking.

DRESS

19. Suitable dresses and uniforms befitting various occasions are prescribed in order to inculcate sense of oneness, discipline and dignity among the boys.

TEXT BOOKS & STATIONERY

20. Text Books and Stationery items will be provided to the students on payment by the School's Books & Stationery Store.

DISCIPLINE

21. Discipline, being the foundation of character, forms the basis of Sainik School education. Every student is, therefore, expected to abide by the code of conduct and behaviour throughout his stay in the School. The parents/guardians are called upon to co-operate with the School Administration in this regard.

VISIT OF PARENTS

22. Parents/Guardians are allowed to visit their wards on SECOND SUNDAY of each month between 0900 hrs to 1700 hrs. Visits on other days are NOT permitted. The parents/guardians of new entrants are permitted to visit on SECOND & FOURTH SUNDAY of the month for FIRST SIX MONTHS from their entry to School. Parents/Guardians entry to Hostel is STRICTLY PROHIBITED.

PROMOTIONS

23. Criterion for re-admission to next higher class is governed by guidelines issued by Sainik Schools Society, Ministry of Defence, New Delhi in in-house and CBSE Board Examination.

DETENTIONS

24. Boys found persistently weak in studies and failing to make the grade in the Annual Examination are withdrawn from the School. Detentions may be permitted in respect of cadets upto Class VIII subject to the provision that this detention will be allowed only once in any class.

PROGRESS REPORT

25. Boys are given periodical tests to assess their progress and the reports are sent to parents. Detailed reports are sent to the parents at the end of each term.

SCHOOL NEWSLETTER & MAGAZINE

26. The School brings out its quarterly Newsletter "SUJANIAN" and ANNUAL Magazine "HIMSAINIK".

CASH AND VALUABLES

27. Cadets are NOT ALLOWED to keep cash and valuable items such as Gold Chains, Rings, etc. in their possession. Cadets are required to open a Savings Account in Punjab National Bank situated in the Campus and excess cash should be deposited in the Bank, which may be withdrawn by cadet when in need with PERMISSION OF

RESPECTIVE HOUSE MASTERS. Cadets are NOT PERMITTED to keep ATM Card for withdrawals. Money Orders addressed to the cadets ARE NOT accepted in the School.

OTHER FACILITIES

EXTRA COACHING

28. The School makes arrangements for extra coaching for weak cadets. Private tuition is NOT PERMITTED.

COMPUTER EDUCATION

29. The School has two well-equipped Computer Labs to provide work experience to all the students passing out from the School. Computer Science as a subject is taught to cadets who opt for it at Senior Secondary Level.

LIBRARY

30. The School has a well-equipped Library to cater for the varied interests of students. The School also subscribes to a large number of selected Periodicals, Journals and Newspapers.

SMART CLASS ROOMS

31. All the class rooms in the School are converted to Smart Classrooms with digital tools that assist the teachers and cadets in enhancing the teaching-learning outcomes.

LEASED INTERNET ACCESS

32. The School has a dedicated 2MBPS leased internet connection through which internet access is available to cadets in over 50 computers in the Computer Labs and Library.

HOBBY CLUBS

33. Robotics Club, Music Club, Literary Club, Photography Club, Gymnastics Club, Eco Club and Arts Club are functioning presently in the School under the expert guidance of experienced teaching staff.

EDUCATIONAL TOURS

34. The School also arranges educational tours, under escort to places of historical and educational interests along with visits to military institutions as a regular feature of their training. There is an ample opportunity for senior boys to go on hikes and organized outdoor excursions and trekking during the course of their stay at the School.

SPORTS AND GAMES FACILITIES

35. Well-equipped Gymnasium, Tennis Courts, Squash Court, extensive playgrounds are available and School is fully equipped with sports kits for Football, Hockey, Volleyball, Basketball, Handball and other indoor and outdoor games.

MEDICAL SERVICES

36. School has its own MI Room and a Nursing Assistant & Medical Attendant are looking after the preliminary medical problems. Apart from this, Govt. Hospital is in proximity to the School for attending to serious illnesses.

BANK SERVICES

37. A Branch of Punjab National Bank is available in the School premises to facilitate the cadets/staff of the School.

38. All the parents of new entrants are required to open a savings bank account in the name of their ward with an initial deposit of Rs.2,000/- with Punjab National Bank situated at School premises. The parents are required to maintain a savings bank account in the name of their ward with requisite deposit to meet the emergency/unexpected expenditure like travelling expenses, additional clothing, special medicines, etc.

OTHER SERVICES

39. Apart from above, Washing Services, School Café, Barber, STD/PCO services are also available on minimal charges in the Campus.

CSD CANTEEN

40. The School runs its own CSD Canteen. The goods are procured from Canteen Stores Department to provide items on concessional rates to the cadets of the School.

ADMISSION CRITERIA

41. Admission to Sainik School is made strictly on the basis of the merit list prepared after All India Sainik Schools Entrance Examination, which consists of Written Test, Interview and Medical Examination, as specified below for Class VI and Class IX respectively :-

(a) For Class VI, the Written Examination includes :-

(i) Mathematical Knowledge Test - 100 Marks	}	Paper – I
(ii) Language Ability Test - 100Marks		
(iii) Intelligence Test - 100Marks		Paper - II

NOTE : *The candidates for admission to Class VI will have option of attempting the question paper either in Hindi or English for Written Examination.*

(b) For Class IX, the Written Examination includes :-

(i)	(a)	Mathematics	- 200Marks	}	Paper – I
	(b)	Science	- 75Marks		
(ii)	(a)	English	- 100Marks	}	Paper - II
	(b)	Social Studies	- 75Marks		

NOTE : *Medium for taking test for Class IX is ENGLISH ONLY.*

42. Entrance Examination will be held on the same day all over the country except Sainik School, Nagrota (Jammu & Kashmir).

SYLLABUS

43. The syllabus for the Entrance Examination for admission to Sainik School in Class VI & IX will be as prescribed by NCERT for CBSE of Class V & VIII respectively.

MEDICAL EXAMINATION & INTERVIEW

44. In addition to 300 marks prescribed for written examination for Class VI and 450 marks for Class IX, an Interview will carry 50 marks for admission to both classes. All candidates called for the Interview shall be subjected to a Medical Examination by a Medical Board consisting of Military/Civil Doctors.

45. Prior to admission, an appropriate number of candidates (approximately three times more than the seats to be filled) from amongst those who qualify in the Written Examination shall be called for Interview & Medical Examination.

46. Keeping in view the number of vacancies, a final list of candidates will be drawn strictly in order of merit for admission.

AVAILABILITY OF OLD ENTRANCE EXAMINATION QUESTION PAPERS

47. For information and reference, old question papers can be obtained from the School office on payment of Rs.25/-, if available. Any modification in the form and contents of the questions cannot be ruled out.

RESERVATION OF SEATS

48. The seats for admission to Sainik Schools are reserved as under :-

(a)	Scheduled Castes	: 15 %
(b)	Scheduled Tribes	: 7½ %
(c)	Domicile of the State in which School is located	: 67%
(d)	Children of Defence Personnel including Ex-Servicemen	: 25%

ELIGIBILITY

49. (a) **For Class VI** : Candidate should be in the age group of 10-11 years as on 01 July of the admission year.
- (b) **For Class IX** : Candidate should be in the age group of 13-14 years as on 01 July of the admission year AND must have passed Class VIII annual exams from a recognized school at the time of admission.

VACANCIES

50. Following numbers of vacancies are likely to be available for new admissions :-
- (a) **Class VI** : 80 (Approx. – which can be increased/decreased)
- (b) **Class IX** : 10 (Approx. – which can be increased/decreased)

EXAMINATION CENTRES

51. The Entrance Examination will be conducted at the following four centres and NO REQUEST FOR CHANGE OF EXAM CENTRE ONCE ALLOTTED WILL BE ENTERTAINED :

- | | |
|----------------------------------|-------------|
| (a) Dharamsala | (b) Mandi |
| (c) Sainik School, Sujampur Tira | (d) Shimla. |

52. Besides this, any student who wishes to take the examination for admission to Sainik School, Sujampur Tira (HP) at the examination centres of other Sainik Schools may opt for the examination centre prescribed by that particular School.

PROOF OF AGE

53. Parents/Guardians are to forward proper Birth Certificate at the time of submission of application form for Entrance Examination. The following procedure/criterion will be adopted for acceptance of proof of age :-

- (a) **Boys who have previously attended Schools recognized by State/ CBSE** : Date of birth indicated in the Transfer Certificate issued by the previous school duly countersigned by the DEO/DPEO/Designated Officer of CBSE/ICSE/ State Board, should be enclosed.
- (b) In addition, an extract from the Registrar of Births & Deaths maintained by the concerned Municipal Committee/Board/Corporation should be submitted by the parents/guardians before the boy is finally admitted in School. Date of birth given in these documents will only be accepted. Original document is required to be submitted before the boy is finally admitted in the School.

(c) **Boys whose parents are Serving Defence/Ex-Defence Personnel** : Only the date of birth of the boy entered in the service documents maintained in the Record Office of respective services will be accepted. In case of children born after the individual's release/retirement from services, sub-para (a) & (b) above will apply.

(d) Affidavits in support of Date of Birth will NOT BE ACCEPTED.

(e) No subsequent change is permissible. The Principal may in specific cases, call upon parents to submit any additional document/declaration to verify the documents produced from the issuing authorities.

(f) If it is found at any stage, i.e. at the time of Entrance Examination or after admission that the boy had appeared for a second time in the Entrance Examination or he has produced wrong proof of age, he will not be permitted to sit for the Entrance Examination or will immediately be expelled from the School, as the case may be and the parents/guardians will be asked to pay the Scholarship amount received/to be received from the Government.

HOW TO APPLY ?

54. Application Form for Entrance Examination duly completed in all respects on the prescribed form as placed at **Appendix 'Q' & 'R'** to this Prospectus should reach the Principal, Sainik School, Sujampur Tira, District Hamirpur (HP) Pin-176110 by 1700 hrs on or before the date indicated on the cover page of the Prospectus.

55. Please note that INCOMELETE/INCORRECTLY FILLED applications or forms without proper documents will be SUMMARILY REJECTED.

OBTAINING MARKS OF ENTRANCE EXAM

56. Parents/Guardians can only obtain detail of marks secured by their wards on payment of Rs,100/- (in the shape of DEMAND DRAFT only) with their written request and a self-addressed stamped envelope to the Principal, Sainik School, Sujampur Tira (HP) only after declaration of final result.

SCHOLARSHIPS

57. The summary of charges to be paid by the parents is given at **Appendix 'B'** of the Prospectus. The detailed information is as under :-

(a) **Tuition Fee** : To be payable in advance every year. The parents will be refunded the amount of Tuition Fee etc. corresponding to sum granted as Scholarship by the State/Centre Govt. **There will be an increase every year on total Tuition Fee, as per the direction of Sainik Schools Society, Ministry of Defence, New Delhi.**

(b) **Clothing Charges** : To be paid in advance at the time of admission by each Student. The clothes supplied by the School are strictly meant for the

students during their stay in the School and continue to be School property and have to be returned while leaving the School. The list of items to be provided by the School against Clothing Allowance is given at **Appendix 'C'**.

(c) **Personal Clothing** : A list of personal clothing will be provided to the parents/guardians at the time of admission of the boy as given at **Appendix 'C'**. NO EXPENDITURE ON EQUIPPING THE BOY should be incurred till he is finally called for admission and declared fit by the School Medical Board. The parents/ guardians are to ensure that the boys are fully equipped with the items of their personal clothing and day-to-day requirements during every summer and winter vacations. All clothing provided by the parents/guardians must conform to School pattern, design and quality.

(d) **Caution Money** : It is collected only once at the time of admission from every student and is refunded when the boys leave the School after settlement of outstanding dues.

(e) **Pocket Money & Miscellaneous Charges** : Pocket Money & Incidental Charges are required to be paid every year, which are normally spent by the students on their toilet articles and miscellaneous expenses of Text Books and other amenities such as hot-water, washing services, barber services, tailor services, medicines, etc.

(f) **Messing & Payment of Diet Money** : Food is cooked under scientific and hygienic conditions. The Cook House and the Dining Hall are fly proof. The School authorities periodically check preparation of food and the mess staff is medically examined every month. The parents are required to pay the diet money annually towards the messing of their wards. **The Diet Money increases every year as per Sainik Schools Society, Ministry of Defence Rules.**

(g) **Computer & Cable TV Charges** : Charged annually from each student as per rates decided by the School.

(h) **Smart Class Fee** : Rs.1,800/- is charged annually for each cadet towards Smart Classes.

(j) **CBSE/NDA Fee** : CBSE/NDA fee is charged for Class IX, X & XII at the time of filling application forms for appearing in Class X, Class XII and NDA Examination.

(k) **Warder Charges** : Charged annually from each students as per rates decided by the School.

MODE OF PAYMENT OF SCHOOL DUES

58. The most satisfactory method of remitting school dues is by DEMAND DRAFTS of **Canara Bank** or **Punjab National Bank** or **State Bank of India** or **Kangra Central Co-operative Bank Ltd**, payable at **Sujanpur Tira, Distt. Hamirpur (HP)**. All remittances should be addressed and made in favour of the **PRINCIPAL, SAINIK**

SCHOOL, SUJANPUR TIRA only (List of School Bankers is given at the first page of the Prospectus). Payment of school dues to any staff member will be AT THE RISK & RESPONSIBILITY of the parents.

59. Parents are advised to write their ward's **Roll Number, Name & Class** on the reverse of the Bank Draft. **NO SCHOOL DUES WILL BE ACCEPTED IN CASH.** If any sum is required to be deposited in cash, proper official receipt should be obtained immediately after depositing the same.

SCHOLARSHIPS

60. A scholarship scheme has been instituted by the Govt. of Himachal Pradesh for award of Scholarship to deserving students of Himachal Pradesh domicile. The Ministry of Defence also grants scholarships to the wards of Serving Defence/Ex-Defence personnel. Details are as per **Appendix 'D'** attached.

61. Apart from this, Ministry of Defence grants an annual financial assistance to every student of Sainik Schools @ Rs.10,000/- approximately, irrespective of income of the parents and category.

62. The award of scholarship/assistance is subject to the decision of the scholarship granting authorities and school does not give any guarantee in this regard. When scholarship is not awarded/sanctioned or is awarded/sanctioned in part, it is adjusted for subsequent year fee. In case, the scholarship sanctioning authorities raise any objection/observation for payment of scholarship, the difference between school fees and the amount of scholarship awarded will be paid in lump sum by the parents/guardians as and when asked by the School. If the full fee payee parents/guardians choose to pay the Tuition fee in installments, nominal additional charges will be levied. However, as and when the scholarship is sanctioned and the amount is received, the excess amount deposited will be refunded to the respective parents/guardians or adjusted towards subsequent year fee.

PARENT'S/GUARDIAN'S BONDS/AFFIDAVITS

63. The parents/guardians of every entrant to the Sainik School are required to execute a bond to the effect that his son/ward will adhere to the Rules & Regulations of the School as amended from time to time as per the format laid down at **Appendix 'H' or 'K'** as is applicable.

64. The parents/guardians of recipient of the State or Central Govt. Scholarships, are required to execute a bond to the effect that if their son/ward does not appear in the competitive examination of Union Public Service Commission for the NDA or having taken the examination does not join the Academy if selected, he will refund to the Government concerned, the full amount of the scholarship received by the son/ward during his stay in the School. The same is also applicable, if he leaves the School at any intermediate stage without taking examination of Union Public Service Commission.

65. The parents/guardians of scholarship holder candidates are required to submit the following agreement bonds/affidavits on non-judicial stamp papers of Rs.5/- each duly attested by the First Class/Executive Magistrate at the time of admission :-

- (a) Domicile Affidavit as per **Appendix 'E'** (for Scholarship holders only).
- (b) Domicile Certificates as per **Appendix 'E-1'**.
- (c) Affidavit of Income as per **Appendix 'F'**.
- (d) Agreement Bond with State Govt. as per **Appendix 'G'**.
- (e) Affidavit regarding Anti-Ragging as per **Appendix 'P'**.

66. The following documents are to be deposited at the time of admission by the parents/guardians :

- (a) Information on Cadet as per **Appendix 'M'**.
- (b) Authorization Certificate as per **Appendix 'N'**.

67. In addition, the parents of the wards serving in Govt. Departments/Public Sector Undertakings/Private firms or drawing Pensions – are required to submit the Salary/Pension Certificate from the Drawing & Disbursing Officer/Agency as per the format given at **Appendix 'J'**.

WITHDRAWALS

68. Boys are admitted to this School on the understanding that they remain in the School for the entire course. In case parents wants to withdraw their son/ward on any account including revision of fee/scholarship, they will have to pay the fee in accordance with School Rules and the notice of withdrawals must be given in writing to the Principal, TWO MONTHS BEFORE the commencement of the following term. Failure to give notice will entail the forfeiture of Caution Money and other charges as per School Rules.

69. Cadets who are in receipt of scholarship will be required to refund the complete amount of scholarship received before being allowed to leave the school on PARENTS REQUEST.

70. Parents who want to withdraw their wards on their own after 30th September will be charged fee for the full academic session.

71. The Principal is empowered to order withdrawal of any student from the School on the following grounds and fees in case of such boys WILL NOT BE REFUNDABLE under any circumstances :-

- (a) On poor academic performance at the end of the year.
 - (i) For Classes VI to X : Less than D Grade in each subject and less than 30 Grade points out of Maximum 60 Grade points.
 - (ii) For Classes XI : Less than 40% in each subject and 50% in aggregate.

- (b) For unauthorized/prolonged absence from the School.
- (c) On grounds of gross indiscipline and misconduct at any time without assigning any reason or giving any notice.
- (d) For non-payment of prescribed School dues in time.
- (e) On medical grounds, if the boy is found medically unfit for admission to NDA or for further continuance in the School.

ADMISSION TO NDA

72. All boys admitted to Sainik School, who are in receipt of any Govt. scholarship including Defence Scholarship, but excluding Merit Scholarship awarded by the Govt. of India will be required to avail all chances for the NDA Examination conducted by the UPSC. They will also be liable to appear for tests, interviews and medical examinations at the Service Selection Board or other Military Training Institution, to which they are asked to report. Failure to fulfill this liability or attempts to leave those institutions prematurely or willful attempts on the part of such boys to undertake this as a procedural formality only, if detected, will make the parents/guardians liable to refund the entire amount of scholarship enjoyed. Such recoveries will be final and binding.

LEGAL JURISDICTION

73. All legal cases will be subject to legal jurisdiction of District Hamirpur, Himachal Pradesh State only.

STAFF

Principal

Gp Capt TN Sridhar

Headmaster

Lt Col SS Raizada

Teaching Staff

Mr S Deswal, Master (Eng) & Sr Master
Mr SP Thakur, Master (Eng)
Mr SK Chaddha, Asst Master (Eng)
Ms Sunita Chandel, Asst Master (Eng)
Ms Indu Puri, Asst Master (Eng)
Mr UK Modgil, Master (Math)
Mr PC Sharotri, Asst Master (Math)
Mr Suresh Kumar, Asst Master (Math)
Mr Rattan Singh, Master (Bio)
Ms Indu Dahiya, Asst Master (Bio)
Ms Meenakshi Rana, Master (Chem)
Mr Susheel Kumar, Master (Chem)
Mr JS Thakur, Master (Phy)
Ms Kumari Renu, Master (Phy)
Ms Neelam Kumari, Master (Comp Sc)
Ms Pushpa Kumari, Asst Master (Comp Sc)
Mr Shashi Pal, Asst Master (Hin)
Ms Dimple, Asst Master (Hin)
Ms Pooja Chauhan (Hin)
Mrs Suman Thakur, Asst Master (Geog)
Mr JK Verma, Asst Master (Geog)
Mr VS Dhillon, Asst Master (Social Sc)
Mr Arvind Verma, Asst Master (Art & Cft)
Dr BD Vashistha, Asst Master (Skt)
Mr Rakesh Rana, Librarian
Mr Ranjit Singh, Band Master
Mr KS Minhas, Lab Asstt.

Physical Instructors

Hav (APTC) Heera Singh
Hav (APTC) N Raja

Registrar

Lt Cdr Usha Sangwan

Administrative Staff

Mr OP Dhiman, OS
Mr Anup Rana, Accountant
Mr OP Sharma, QM
Mr VK Sharma, Mess Mgr
Mr KC Thakur, Catg Asstt
Mr RN Rana, Hostel Supdt
Mr Madan Lal, Hostel Supdt
Mr BD Dhiman, UDC
Mrs Ranjna Sharma, UDC/PA
Mr Mr. Ramji Dass, LDC
Mr Mukesh Gupta, LDC
Mr Pawan Kumar, LDC
Mr SK Sharma, LDC
Mr Dinesh Kumar, Hostel Warden
Mr Mukesh, Hostel Warden
Mr Bhawani Singh, Med Asstt
Mr Bachittar Kumar, Driver
Mr Ramesh Chand, Driver
Mr Kehar Singh, Driver
Mr Ravi Kumar, Craft Attdt
Mr Deep Kumar, Lib Attdt
Mr Vijay Kumar, Med Attdt
Mr Satish Kumar, Lab Attdt
Mr Ashok Kumar, Lab Attdt
Mr. Desh Raj, Hostel Warden

NCC Staff

Sub Yudhvir Singh
Hav Girish Kumar

DAILY ROUTINE

(a) **SUMMER : FROM 01 APRIL TO 20 OCTOBER**

<u>Time (Hrs)</u> <u>From - To</u>	<u>Event/Activity</u>
0500	Reveille - Siren
0520-0540	Wash & Change (Tea)
0540-0550	March off from Hostels to fall in PT Ground
0550-0555	Roll Call
0555-0620	PT
0620-0630	March off from PT Ground to Hostels
0630-0710	Wash & Change (Tea)
0710-0720	Dress Inspection by Hostel Supdt.
0720-0745	Breakfast
0745-0755	March off from Mess for School
0800-0820	House/Central Assembly (Bell signal at 0820)
0820-0830	Settling down in respective classrooms
0830-0910	Period – I
0910-0950	Period – II
0950-1030	Period – III
1030-1110	Period – IV
1110-1130	Break
1130-1210	Period – V
1210-1250	Period – VI
1250-1330	Period – VII
1330-1340	March off from School to Cadets' Mess
1340-1420	Lunch
1420-1450	Rest/Change
1450-1500	March off from Hostel to Prep
1500-1645	AN Prep/Class
1645-1800	Games/NCC
1800-1845	Wash and change (Tea)
1845-1900	March off to Academic Block for Prep
1900-2015	Evening Prep in Academic Block
2015-2050	Dinner
2100-2145	TV News/Personal Adm/Self Study
2145-2200	Night Roll Call
2200-2230	Self Study/Personal Adm
2230	Lights off

ROUTINE FOR SUNDAYS & HOLIDAYS

0630	Morning Call
0830	Breakfast
0900-1230	Prep/Letter/Personal Adm
1245	Lunch
1400-1630	Video Show (when announced)
1630-1800	Games (On Movie Day – 1640-1810)

(b) **WINTER : FROM 21 OCTOBER TO 31 MARCH**

<u>Time (Hrs)</u> <u>From - To</u>	<u>Event/Activity</u>
0520	Reveille - Siren
0520-0550	Wash & Change (Tea)
0545-0600	March off from Hostels to Academic Block
0600-0730	Morning Prep
0555-0620	March off from Academic Block (House wise)
0620-0630	Dress Inspection by Hostel Supdt.
0630-0710	Breakfast
0710-0720	March off from Mess for School
0720-0745	House/Central Assembly
0745-0755	Period – I
0800-0820	Period – II
0820-0830	Period – III
0830-0910	Period – IV
1110-1130	Break
1130-1210	Period – V
1210-1250	Period – VI
1250-1330	Period – VII
1340-1420	Lunch
1420-1450	Rest/Change
1450-1500	March off from Hostel to Prep
1500-1645	AN Prep/Class
1645-1800	Games/NCC
1800-1845	Wash and change (Tea)
1845-1900	March off to Academic Block for Prep
1900-2015	Evening Prep in Academic Block
2015-2050	Dinner
2100-2145	TV News/Personal Adm/Self Study
2145-2200	Night Roll Call
22000-2230	Self Study/Personal Adm
2230	Lights off

ROUTINE FOR SUNDAYS & HOLIDAYS

0630	Morning Call
0830	Breakfast
0900-1200	Prep/Letter/Personal Adm
1245	Lunch
1330-1615	Video Show (when announced)
1615-1730	Games

DETAILS OF TUITION FEE & OTHER SCHOOL DUES

Under existing Rules & Regulations of Sainik Schools Society, Ministry of Defence, payments for the academic session 2013-2014 are required to be deposited as given below in respect of children studying in Sainik School as mentioned against each item.

S. No.	Particulars	(Amount in Rupees)	
		Gen/Def Category	SC/ST Category
(i)	Tuition Fee	52,493.00	52,493.00
(ii)	Dietary Money	15,340.00	15,340.00
(iii)	Clothing Charges :-		
	(a) New Entrants of Class VI & IX	1,500.00	1,500.00
	(b) All other students	750.00	750.00
(iv)	Caution Money/Security Deposit	3,000.00	1,500.00
(v)	Pocket Money	1,500.00	1,500.00
(vi)	Incidental Charges	1,500.00	1,500.00
(vii)	Text Books & Stationery	1,300.00	1,300.00
(viii)	Computer & Cable Charges	350.00	350.00
(ix)	Warder Charges	260.00	260.00
(x)	CBSE/NDA Fee :-		
	(a) For Class IX	200.00	200.00
	(b) For Class X	250.00 *	250.00 *
	(c) For Class XI	200.00	250.00
	(d) Registration Fee for Class XII (incl Migration Certificate fee of Rs.100/- & Practical Exam fee of Rs.120/- @ Rs.40/- per subject)	720.00	720.00

NOTE : * In case parents want to obtain Migration Certificate in respect of his ward, he has to remit a sum of Rs.100/- in addition to Rs.250.00 towards cost of the said certificate.

The fee can be revised by Board of Governors, Sainik Schools Society, Ministry of Defence without any prior notice.

(A) List of articles to be provided by the parents/guardians :-

<u>Sl.</u>	<u>Name of Item</u>	<u>Quantity</u>
1.	Steel Trunk 24” x 15” x 12”	01 No.
2.	Locks with duplicate keys	02 Nos.
3.	Hangers	06 Nos.
4.	Needles	02 Nos.
5.	Thread Reels (White & Khaki)	01 each
6.	Buttons (White & Khaki)	01 Pkt each
7.	Nail Cutter	01 No.
8.	Tooth Brush 02 Nos.	
9.	Tongue Cleaner	02 Nos.
10.	Tooth Paste 02 Nos.	
11.	Soap Case	02Nos.
12.	Air Bag	01No.
13.	Surf Powder 01 Pkt	
14.	Bucket & Mug (Plastic)	01 each
15.	Steel Glass	01 No.
16.	Combs	02 Nos.
17.	Hair Oil	01 Bottle
18.	Mirror	01 No.
19.	Permanent Ink Marker	01 No.
20.	Clip Board	01 No.
21.	Torch with Cells	01 No.
22.	Water Bottle	01 No.
23.	Bed Holder	01 No.
24.	Handkerchiefs White	06 Nos.
25.	Shirt Terrycot White (Full sleeve with one pocket on left side)	02 Nos
26.	Shirt Terrycot White (Half sleeve with one pocket on left side)	02 Nos.
27.	Trouser Terrycot – White (With bottom not exceeding 18 inches)	02 Nos.
28.	Trouser Terrycot – Black (With bottom not exceeding 18 inches)	02 Nos.
29.	Shorts Navy Blue – 3” above Knees	02 Nos.
30.	Vest – White Cotton	06 Nos.
31.	Underwear	06 Nos.
32.	Quilt and Light Blanket	01 each
33.	Quilt Cover – White	02 Nos.
34.	Pillow (16”x24”) with White Cover	02 Nos.
35.	Night Suit – Light Blue (Poplin/Terrycot)	02 pairs
36.	Narrow Leather Belt for Trousers	01 No.
37.	Towel Bath	02 Nos.
38.	Hand Gloves – Woollen (Black)	01 pair
39.	Woollen Cap	01 No.
40.	Bed Sheet – White	02 Nos.

41.	Under turbans (for Sikh boys only)	03 Nos.
42.	Pugree/Patka Navy Blue (for Sikh boys only)	02 Nos.
43.	Raincoat with Cap (Will be provided by the School on payment of Rs.357/-)	01 No.
44.	Shoes Lakhani/Action –White (Water resistance)	01 pair
45.	Shoes Leather Black Oxford Pattern (Leather/PVC Sole)	01 pair
46.	Socks – Nylon White	03 pairs
47.	Socks - Nylon Black	02 pairs
48.	Socks Woollen Black	02 pairs
49.	Mosquito Net – Brown	01 No.
50.	Stamp Pad	01 No.
51.	Coir Mattress (72” x 36” x 3”) (Also available with School on contract rate)	01 No.

(B) Items proposed to be provided by the School out of Clothing Allowance of Rs.1,500/-.

1.	House Colour T-Shirts	02 Nos.
2.	Cap Beret Navy Blue	01 No
3.	Cap Badge	01 No.
4.	Shoulder Title (SSST)	01 pair
5.	School Belt Leather	01 No.
6.	School Tie	01 No.
7.	Scarf	01 No.
8.	Pocket Crest for Blazer	01 No.
9.	Buttons Crested Hollow	08 Nos.
10.	Khaki Terrykot Shirts	02 Nos.
11.	Khaki Terrykot Trousers	02 Nos.
12.	Worsted Grey Trouser	01 No.
13.	Bed Cover	01 No.
14.	School Belt Polyester	01 No.

(C) Following items will be issued to cadets by the School on Payment, the cost of which (Approx. Rs.1,800/-) will be borne by the parents :-

1.	Jersey Woollen Grey Sleeveless	01No.
2.	Jersey Woollen Grey Full Sleeves	01No.
3.	School Blazer Navy Blue	01No.
4.	Track Suit	01No.
5.	Shoes – Leather	01Pair

SCHOLARSHIP SCHEME

(A) **FOR HP STATE DOMICILES & ASSISTANCE FROM CENTRAL GOVT.**

<u>Income Group</u>	<u>Amount of Scholarship / Aid</u>	
	<u>State Govt.</u>	<u>Central Govt.</u>
Upto Rs.9220/-	18000/-	2000/-
From Rs.9221/- to 10650/-	15000/-	1062/-
From Rs.10651/- to Rs.11470/-	12000/-	125/-
Rs.11471/- and above.	8000/-	Nil

Clothing Allowance

- | | |
|--|--------|
| (i) For first year for new entrants | 1500/- |
| (ii) For subsequent years for old students | 750/- |

Extra Dietary Allowance @ Rs.10/- per day per cadet for 295 messing days.

(B) **FOR CHILDREN OF DEFENCE & EX-DEFENCE PERSONNEL**

Ministry of Defence Scholarships will be granted as under :-

- | | |
|---|-------------|
| (i) Children of NCOs/ORs and their equivalent
in other services | Rs.32,000/- |
| (ii) Children of JCOs of the Army and their equivalent
in other services | Rs.32,000/- |
| (iii) Children of Officers | Nil |

- (C) Also in addition to above Ministry of Defence has commenced annual financial assistance of Rs.10,000/- approx. to each enrolled student irrespective of income group and category.

RENEWAL OF SCHOLARSHIP

- (a) Scholarship once awarded to a student will continue to be awarded throughout his stay in the School, provided the pupil is not reported adversely regarding discipline, obtains a minimum of 50% marks in aggregate and is eligible for the scholarship on the basis of income of his parents.
- (b) No scholarship holder under this scheme draws a scholarship or financial assistance of any kind from any other source.
- (c) The wards of Ex-Servicemen of HP State are eligible for HP State Govt. scholarships in lieu of Defence Scholarships.
- (d) The above rates/criterion of scholarship are subject to revision without notice.

(To be submitted at the time of Admission on non-judicial stamp paper of Rs.5/-)

DOMICILE AFFIDAVIT

I, s/o Shri father of Cadet, do hereby solemnly declare and affirm that my state of domicile is Village Post Office Tehsil District of Himachal Pradesh state. Domicile certificate from the District/Executive Magistrate of submitted by me is genuine and correct.

I also guarantee that in case my domicile is found incorrect or false, I shall be liable to refund the entire amount of scholarship awarded to my ward and/or other penalty that may be imposed by the Government.

I further declare that my above statement regarding my state of domicile is correct to the best of my knowledge and belief and nothing has been kept concealed.

Date:

DEPONENT

(To be attested by District/Executive Magistrate)

(To be submitted at the time of Admission)

Certified that Shri s/o Shri father of Cadet R/o Village Post Office Tehsil District is a domicile of Himachal Pradesh State.

Place :

Date :



District/Executive Magistrate

(To be submitted at the time of Admission on non-judicial stamp paper of Rs.5/-)

**INCOME AFFIDAVIT FOR THE BOYS IN R/O SCHOLARSHIPS
FOR EDUCATION IN THE SAINIK SCHOOL**

Cadet son of Shri, studying
in Sainik School, Sujapur Tira in Class.....

Certified that Statement of Income in respect of Shri
is as under :-

STATEMENT OF INCOME

Income from Pay/Pension or Business <u>per month</u>	Income from Immovable Property <u>per month</u>	Income from Land Share etc. <u>per month</u>	Total Income <u>per month</u>
---	--	--	----------------------------------

Self

Wife's

Child(ren)
(Name)

Aggregate Income Per Month
Rupees.....(in words)

I solemnly declare that above information is true to the best of my knowledge and belief and that nothing has been kept concealed.

Date: Signature of Parent/Guardian..... Name &
Address :.....

(TO BE COUNTERSIGNED BY DISTRICT/EXECUTIVE MAGISTRATE)

Place :.....
Date :.....



District/Executive Magistrate

(To be submitted at the time of Admission on non-judicial stamp paper of Rs.5/-)

AGREEMENT BOND
GOVERNMENT OF HIMACHAL PRADESH EDUCATION DEPARTMENT

I, (Name of father/Guardian) resident of Village
..... Post Office Tehsil District
..... of Himachal Pradesh, severely bind myself to refund to the Govt.
of Himachal Pradesh (Education Department), the amount of scholarship, which has been
received or will be received in future by my son Cadet (Name
of Student) who has been sponsored to Sainik School, Sujanpur Tira from Himachal
Pradesh in the event of the forfeiture by the School of the grant of scholarship under rule
of the procedure for grant of scholarship.

Signature of Parent/Guardian
with Name & Full Address

In the presence of –
Witness No.1 to the above Signatures.
(Name & Address)

Witness No.2 to the above Signatures.
(Name & Address)

ATTESTED

Place :.....
Date :.....



District/Executive Magistrate

(To be submitted at the time of Admission only on non-judicial Stamp Paper of Rs.5/-)

AGREEMENT BOND

(To be executed by the Parents/Guardians of Students - Other than Full Fee Payees at Sainik School Sujanpur Tira)

This Agreement is made on this day of 20..... between Shri/Smt..... of (hereinafter called the Guarantor, which expression shall unless excluded by the context of the meaning thereof be deemed to include his heirs, executors, administrators and legal representatives) of the one part and the Board of Governors, Sainik Schools Society (hereinafter called 'Governors', which expression shall unless excluded by the context or the meaning thereof be deemed to include the Principal of Sainik School Sujanpur Tira) of the other part.

WHEREAS son of (hereinafter called the student) is the son/ward of the guarantor and has at the request of the guarantor been selected for admission to the Sainik School Sujanpur Tira (HP) interalia, on the terms and conditions hereinafter appearing for purpose of receiving education with a view to making the regular Armed Forces his profession in life, if considered by the appropriate authority to be suitable and if there is any vacancy and if he be selected.

NOW IT IS HEREBY AGREED BY AND between the parties hereto as follows :-

That in consideration of the student being admitted by the Governors to the Sainik School for the purpose of the aforesaid education at the request of the guarantor convenient with Governors that the student will attend the Sainik School regularly and will observe and comply with all the rules and regulations thereof for the prescribed period or until he is declared fit for entry to the regular Armed Forces and that he, the guarantor shall pay to the Governors regularly and promptly and whenever called upon to do so all the fees as prescribed and revised, if he is not in receipt of any scholarship.

That if for any reasons not beyond the control of either the student or the guarantor, the student fails to pursue his studies at the said school before appearing for selection for entry to the regular Armed Forces or fails to appear for the said selection or in the event of his not succeeding in the said selection, fails to reappear for selection, till such time as his age permits him to do so, according to the rules and regulations for the time being in force or having been declared successful at the said selection does not proceed to one of the said institutions to which he may be directed to proceed for being trained for entry into the Regular Armed Forces or having joined the said institutions fails to complete the training there at for the entry into the regular Armed Forces or having joined the said institutions, fails to join regular Armed Forces after completing the training there at the said institution, then and if any such case the guarantor shall forth-

with pay to the Government/ Central Government the value of the scholarships he has received for the period the student was at the said School.

That if after admission any of the following viz. proof of domicile, certificate of age and statement of income supplied by the guarantor, is found to be false in any way or not in order the guarantor shall forthwith pay the Government/Central Government (the value of the scholarships he has received) for the period, the student was at the said School.

That if after admission, the student is found to be medically unfit in any way at the time which might according to the opinion of the appropriate medical authority, render him unfit for his future entry to the regular Armed Forces, the student will be withdrawn at once, but it would be open to the guarantor to retain him at the School on payment of full fee prescribed by the Governors from the date, the student is found medically unfit.

That the Governors will not be liable for any damages/charges on account of injuries which may be sustained by the student at any time during his stay in the School while taking part in Sports, NCC, Hikes, any Adventure Activities or other extra curricular activities of the School or by self medication/self injury. All expenses that may be incurred in treatment of such injuries will be borne by the parent/guardian as provided in rules of the said School.

And that if there is any dispute as to the effect or meaning of these presents or any way touching or arising out of these presents, the same shall be referred to the sole arbitration of the Board of Governors, Sainik Schools, whose decision shall be final.

IN WITNESS WHEREOF has set his hand and **Principal, Sainik School, Sujampur Tira (HP)** by order and direction of the Board of Governors has set his hand the day and the year first above written.

Signed by -
In the presence of
(See note (b) below)

For and on behalf of the
Board of Governors, Sainik Schools

Note :

- (a) *The agreement bond is to be duly stamped. The necessary stamp paper for Rs.5/- is to be purchased from the local Revenue Office.*
- (b) *The signature of the Guarantor is to be witnessed at Sainik School.*
- (c) *The space provided for the date in the first para of the agreement is not to be filled by the Guarantor. The same will be filled in on the date on which the agreement will be signed by the Principal, Sainik School.*

(To be submitted at the time of Admission only)

SALARY CERTIFICATE

(The break down of the Salary should be given under the following sub-heads in duplicate)

Details of pay and allowances in respect of : -

Shri Designation
Father/Mother of Roll No.....

studying in Sainik School, Sujampur Tira (HP).

(a) Basic Pay	Rs.....
(b) Dearness Pay/Allowance	Rs.....
(c) Special Pay	Rs.....
(d) City Compensatory Allowance	Rs.....
(e) Over Time Allowance	Rs.....
(f) H.R.A. or Rent Free Accommodation	Rs.....
(g) Conveyance Allowance	Rs.....
(h) Deputation Allowance	Rs.....
(i) Honorarium	Rs.....
(j) Income from all other Sources	Rs.....
(k) Bonus	Rs.....
TOTAL :	Rs.....

Certified that the total salary is Rupees
per month.

Place :.....
Date :.....



Signature of Drawing
& Disbursing Officer

(To be submitted at the time of Admission only on non-judicial Stamp Paper of Rs.5/-)

AGREEMENT BOND

(To be executed by the Parents/Guardians of Students of Full Fee Payee
(Other State) Students at Sainik School Sujapur Tira)

This Agreement is made on this day of 20..... between Shri/Smt..... of (hereinafter called the Guarantor, which expression shall unless excluded by the context of the meaning thereof be deemed to include his heirs, executors, administrators and legal representatives) of the one part and the Board of Governors, Sainik Schools Society (hereinafter called 'Governors', which expression shall unless excluded by the context or the meaning thereof be deemed to include the Principal of Sainik School Sujapur Tira) of the other part.

WHEREAS son of (hereinafter called the student) is the son/ward of the guarantor and has at the request of the guarantor been selected for admission to the Sainik School Sujapur Tira (HP) inter alia, on the terms and conditions hereinafter appearing for purpose of receiving education with a view to making the regular Armed Forces his profession in life, if considered by the appropriate authority to be suitable and if there is any vacancy and if he be selected.

NOW IT IS HEREBY AGREED BY AND between the parties hereto as follows :-

That in consideration of the student being admitted by the Governors to the Sainik School for the purpose of the aforesaid education at the request of the guarantor convenient with Governors that the student will attend the Sainik School regularly and will observe and comply with all the rules and regulations thereof for the prescribed period or until he is declared fit for entry to the regular Armed Forces and that he, the guarantor shall pay to the Governors regularly and promptly and whenever called upon to do so all the fees as prescribed and revised, for education in the Sainik School.

That the Governors will not be liable for any damages/charges on account of injuries which may be sustained by the student at any time during his stay in the School while taking part in Sports, NCC, Hikes, any Adventure Activities or other extra curricular activities of the School or by self medication/self injury. All expenses that may be incurred in treatment of such injuries will be borne by the parent/guardian as provided in rules of the said School.

And that if there is any dispute as to the effect or meaning of these presents or any way touching or arising out of these presents, the same shall be referred to the sole arbitration of the Board of Governors, Sainik Schools, whose decision shall be final.

IN WITNESS WHEREOF has set his hand and
Principal, Sainik School, Sujanpur Tira (HP) by order and direction of the Board of
Governors has set his hand the day and the year first above written.

Signed by -
In the presence of
(See note (b) below)

For and on behalf of the
Board of Governors, Sainik Schools

Note :

- (a) *The agreement bond is to be duly stamped. The necessary stamp paper for Rs.5/- is to be purchased from the local Revenue Office.*
- (b) *The signature of the Guarantor is to be witnessed at Sainik School.*
- (c) *The space provided for the date in the first para of the agreement is not to be filled by the Guarantor. The same will be filled in on the date on which the agreement will be signed by the Principal, Sainik School.*

MEDICAL STANDARD FOR ADMISSION TO SAINIK SCHOOL

1. The medical examination of candidates for admission to the Sainik School will be carried out by the Medical Board. Whereas it is not possible to lay down precise standards for height, weight and chest measurements for these candidates, but the Medical Officer will be guided in their assessment by the physical standards laid down for candidates for admission to National Defence Academy.
2. Height/Chest to a certain extent and weight are constitutional features which are largely governed by heredity. Therefore, candidates whose parents are short statured and below normal weight may not eventually attain the minimum standard of height and weight required for Armed Forces. This point should, therefore, be borne in mind by the parents/guardians of such candidates before they seek admission for their children/wards.
3. Normal standards for height acceptable for admission will be 128-131 cms for the age group of 10-11 years.
4. The minimum acceptable visual standards will be as under :-
 - (a) Distance Vision : 6/6 each eye without glasses
 - (b) Near Vision : Reads 0.5 or J-1
 - (c) Colour Vision : Safe or Detective Safe
 - (d) Binocular Vision : Candidates must possess good binocular vision
squint of any type is a definite disqualification.
 - (e) Field of Vision : Not in each eye as tested confrontation.

NOTE : (i) Fundus and media to be healthy and within normal limits.
(ii) No undue degenerative signs of vitreous chorio-retina to be present suggesting progressive myopia.
(iii) Must possess good binocular vision (Fusion faculty and full fields of vision) suggesting in both eyes.

5. There should be no organic disease likely to exacerbate or deteriorate. It will be ensured that :-
 - (a) There is no evidence of weak constitution, imperfect development, serious malformation or obesity, cases of knock knee and flat foot.
 - (b) There is no maldevelopment or impairment of function of the bones of joints.
 - (c) There is no impediment of speech.
 - (d) There is no head deformity from fracture or depression of the bones skull.
 - (e) There is no impaired hearing, discharges from or disease in either of ear, unhealed perforation of the tympanic membranes or signs of acute or chronic suppurative otitis media or evidence of medical or modified radical mastoid operation.

NOTE : A soundly healed preformation without any impairment of the ability of the drum and without impairment of hearing may not be a cause of rejection.

(f) There is no disease of the bones or cartilages of the nose or nasal polypus or thyroid gland is normal.

(g) There is no enlarged gland in the neck and the other parts of the body and that the thyroid gland is normal.

NOTE : Scars of operations for the removal of tuberculosis glands are not a cause for rejection, provided that there has been no active disease within the preceding five years and the chest is clinically and radiologically clear.

(h) There is no disease of throat, palate, tonsils or gums or any disease or injury affecting the normal function of either mandibular joints.

(j) There is no sign of functionality or organic disease of the heart and blood vessels.

(k) There is no evidence of pulmonary tuberculosis or previous history of this disease or any other chronic disease of the lungs.

(l) There is no evidence of any disease of the digestive system including any abnormality of the liver and spleen.

(m) There is no hernia or a tendency thereto.

(n) There is no hydrocele, or varicorlic or other disease or defect of the genital organs.

NOTE : A candidate who has been operated for a hydrocele will be accepted if there are no abnormalities of the cord and testicle and there is no evidence of filariasas.

(o) There is no fistula and or fissure or anus or the evidence of haemorrhoids.

(p) There is no disease of kidneys case showing albuminuria or glycuosuria will not be accepted.

(q) There is no disease of the skin, unless temporary, scars which by their extent or position cause or are likely to cause disability or marked disfigurement are a cause for rejection.

(r) There is no active latent or congenital enerial disease.

(s) There is no history or evidence of mental disease. Candidates suffering from epilepsy, incontinence of urine or ensure sis will not be accepted.

(t) There is no active trachoma or its complications.

NOTE : Remedial operations are to be performed prior to entry. No guarantee is given of acceptance and it should be clearly understood by the candidate that decision whether an operation desirable or necessary is one to be made by his private medical advisor, the School will accept no liability regarding result of operation or any expenses incurred.

(To be submitted at the time of Admission only)

INFORMATION ON CADET

(Please fill in the appropriate columns related to each concerned)

Name : Roll No.....

- | | <u>Name</u> | <u>Age</u> | <u>Name of chronic/dead/
alive prolonged disease</u> |
|-----|--|------------|--|
| 1. | Grand Father | | |
| 2. | Grand Mother | | |
| 3. | Father | | |
| 4. | Mother | | |
| 5. | Brother/s –
a)
b) | | |
| 6. | Sister/s –
a)
b) | | |
| 7. | Is it a joint family? | : YES/NO | |
| 8. | Who is permitted to communicate with School on behalf of father? His/Her name, relation and signature.
Name..... Relation | | |
| | Signature | | |
| 9. | Is the boy seeking admission 1 st /2 nd /3 rd child in the family? : | | |
| | | | |
| 10. | Address on which communication is to be made in emergency.
Name..... Tel/Mob. No. | | |
| | Person..... Place..... | | |
| 11. | Name of the School and place/s, where the child has studied so far.
..... | | |
| 12. | Any recurrent illness in the boy such as Flue, Allergy, tonsillitis, stomach pain etc.
.....
..... | | |

13. Any reaction of drug/injection etc. when administered to boy.
.....
.....
14. Any habit/tendency in the child regarding special attention and guidance.
.....
.....
15. What does he like most?
a)
b)
c)
16. With whom does he confide most in the family?
Name.....
Relation.....
17. Can he –
a) Read English : YES / NO
b) Write in English : YES / NO
c) Converse in English : YES / NO
d) Understand English : YES / NO
18. Any achievement in Co-curricular activities :-
i)
ii)
iii)
19. Who is his friend in the family? : Mother / Father/ Grand Father / Grand Mother
20. Any other information :

(To be submitted at the time of Admission only)

AUTHORIZATION CERTIFICATE

(To be filled and submitted in duplicate)

I, father/guardian of
Master Roll No..... do hereby
authorize the following persons to meet my ward in the school premises / to collect my
ward for short leave, summer and winter vacations with prior permission of the school
authorities. The passport size photographs of the persons so authorized are pasted on the
certificate along with their signatures and contact addresses in duplicate :-

1. Name and address in :
Full with Pin Code and
Telephone Number
with STD Code.



2. Name and address in :
Full with Pin Code and
Telephone Number
with STD Code.



3. Name and address in :
Full with Pin Code and
Telephone Number
with STD Code.



4. Name and address in :
Full with Pin Code and
Telephone Number
with STD Code.



(Signature of Parent/Guardian)

**(To be submitted at the time of Admission only on non-judicial
Stamp Paper of Rs.5/-)**

CASTE CERTIFICATE

No.....

1. This is certified that Master son of Shri
..... resident of Village/Town
..... Post Office
Tehsil/Taluka in District of
Himachal Pradesh belongs to the community which is
recognized as * **SCHEDULED CASTE/ SCHEDULED TRIBE** under the
Scheduled Caste & Scheduled Tribe Lists (Modification) Order, 1956.

2. Master and his family ordinarily resides in
Vill/Town Tehsil/Taluka..... in District
of State/Union Territory of

SCHEDULED CASTE	(Please Tick (√) only one)
SCHEDULED TRIBE	

* Please delete the words which are not applilcable.

Place :.....
Date :.....



Signature of the Issuing Authority
with Designation & Rubber Stamp

LIST OF PERSONS COMPETENT TO ISSUE CERTIFICATE OF VERIFICATION :

1. District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/First Class Magistrate/City Magistrate/Sub-Divisional Magistrate.
2. Chief Presidency Magistrate/Additional Chief Magistrate/ Presidency Magistrate.
3. Revenue Sub-Divisional Officer i.e. Assistant Commissioner of the area where the candidate and his family resides.

(To be submitted at the time of Admission only on non-judicial Stamp Paper of Rs.5/-)

(a) ANTI-RAGGING AFFIDAVIT BY PARENT/GUARDIAN

1. I, Mr/Mrs/Ms (Full Name of Father/Mother/guardian) of (Full Name of student) with Roll No. (Admission/registration/enrolment/ School Roll. No.) having been admitted to **Sainik School, Sujampur Tira Distt Hamirpur (HP)**.

2. I am fully aware of what constitutes ragging.

3. I am also fully aware of the penal and administrative action that is liable to be taken against my ward in case he is found guilty of indulging in or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:

(a) My ward will not indulge in any behaviour or act that may be constituted as ragging.

(b) My ward will not participate in or abet or propagate any act of commission or omission that may be constituted as ragging.

5. I hereby accept that, if found guilty of ragging, my ward is liable for punishment without prejudice to any other criminal action that may be taken against him under any penal law or any law for the being force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, the admission of ward is liable to be cancelled. Declared this Day of month of year.

Signature of dependent.....

Name :

Parents of Roll No.

Full Address:

.....

Pin Code :

Telephone/Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at (place) on this the (day) of (month) (year).

.....
Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (Month) (year) after reading the contents of this affidavit.

Date :



OATH COMMISSIONER

(b)

UNDERTAKING BY THE CADET

1. I, Roll No..... (Full name of student with admission/registration/enrolment Son/Daughter of Sh/Smt, have been admitted to **Sainik School, Sujanpur Tira (HP)** am fully aware of what constitutes ragging.

2. I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of indulging in or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

3. I hereby solemnly aver and undertake that:
(a) I will not indulge in any behaviour or act that may be constituted as ragging.
(b) I will not participate in or abet or propagate through any act of commission or omission any act that may be constituted as ragging.

4. I hereby affirm that, if found guilty of ragging, I am liable for punishment without prejudice to any other criminal action that may be taken against him under any penal law or any law for the time being in force.

5. Declared this day of Month ofyear.

Signature of deponent
Address :
.....
.....

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the same is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (Month) (year).

.....
Signature of deponent
Address :
.....
.....

**GENERAL INSTRUCTIONS FOR FILLING AND
FORWARDING THE APPLICATION FORM**

GENERAL INSTRUCTIONS

- (i) Parents/Guardians interested to admit their boys are deemed to have read, understood and accepted the contents of this Prospectus.
- (ii) The onus of furnishing the correct information rests with the parents/guardians. If at any stage the information is found to be false, the school reserves the right to cancel the admission or expel the student from the school, as the case may be.
- (iii) Application form once filled and submitted, will be the School property and is not returnable.
- (iv) No requests for change of examination Centre once opted or any change of contents of the application form will be accepted.
- (v) Please fill up the Application Forms in Block Capitals in English clearly. Overwriting or cuttings are not allowed.
- (vi) Please do not write anything in the space meant for Office Use Only.
- (vii) Please mention class to which admission is sought, language for taking test and exam centre opted clearly.
- (viii) Unnecessary calls/queries can disqualify your ward from taking test/admission to this school.
- (ix) Any political or other interference can also put your ward to disqualification.
- (x) In all cases, Principal's decision shall be final and binding on all.

INSTRUCTIONS FOR FILLING THE APPLICATION FORMS

1. Photographs :
 - (a) One photograph is required to be affixed on Application Form and signed by the candidate and parents both, partly on photograph and partly on form.
 - (b) Second photograph is required to be pasted on Identification Certificate and attested by a Gazetted Officer.
 - (c) Third photograph is to be pasted on Hall Ticket and does not require any signature.
2. In Col. No.1, 2, 3 and 4 - Tick the appropriate box(es).
3. In Col.6 - Write the candidates name in Block Capital Letters.
4. Col.7 - Write date of birth of the candidate.
5. Col.8 - Fill here place of birth, District and State.
6. Col.9 (a) & (b) - To be filled in Block Capital Letters. (c) If father/mother both are not alive, write name of the Guardian. (d) Furnish particulars of brothers/sisters of the candidate.
7. Col.10 - Furnish details of the brothers of the candidate already studying/have studied in Sainik School.
8. Col.11 (a) & (b) - Do not write any name here. Write your correspondence/permanent address clearly/neatly in Block Capital Letters. Also write your contact number with STD code.
9. Col.12 - Furnish particulars of income of the family from all sources.
10. Col.12 (b) & (c) - Furnish details - for Serving and Ex-Servicemen of Armed Forces.
11. Col.13 - Fill in name & address of the School and class where the student is studying.
12. Col.14 - Mention choice of School for admission.

13. Identification Certificate :
- (a) Write name of candidate in Block Capitals.
 - (b) Fill in date of birth of the candidate.
 - (c) Fill in your full correspondence address.
 - (d) Please paste photograph duly attested from a Gazetted Officer on the Identification Certificate.
14. Hall Ticket : Please fill in name of candidate, medium of taking test, correspondence address and candidate must put his signatures on the Hall ticket.

DOCUMENTS TO BE FORWARDED WITH APPLICATION FORM

Application form duly filled and signed in all respects by the parent/guardian and the candidate must be accompanied with the following :-

- (a) Proof of Date of Birth (Refer Para 53 of the Prospectus).
- (b) SC/ST Certificate issued by competent authority.
- (c) Service/Discharge Certificate in respect of Def/Ex-Def personnel.
- (d) Three self-addressed envelopes attached with the Application Form (unstamped).
- (e) Acknowledgement Card attached with the Application Form.

CHRONOLOGICAL ORDER FOR SENDING THE APPLICATION FORM

- (a) Application Form.
- (b) Identification Certificate & Hall Ticket
- (c) Date of Birth Certificate (Refer Para 53 of the Prospectus).
- (d) SC/ST Certificate
- (e) Certificate from Record Officer in case of Def/Ex-Def personnel.
- (f) Two self-addressed envelopes.
- (g) Acknowledgement Card with proper self-address and affixing Rs.6/- postal stamps.

IMPORTANT :

1. Tag your application form in chronological order as shown above. Do not send untagged application forms to avoid any inconvenience.
2. Do not staple photographs. Photographs should be pasted.
3. This office will not be responsible for loss of any document.
4. Incomplete applications (e.g. photographs not attested, application form not signed by parents/candidate or supporting documents not attached) will be rejected summarily.
5. Receipt of application forms will not be confirmed telephonically. It is the responsibility of the applicants to ensure that their ward's form must reach this office well in time.
6. This office is not responsible for any postal delay or loss of form in postal transit.
7. Any application received after 1700 hrs on last date of receipt of application will be rejected.